**USER ACCEPTANCE EXIT CHECKLIST**

ITD-APPS-UAT-02

Version: 02

Revision: 00

Effective Date: 05/2018

***Information Technology Division (ITD)***

**International Islamic University Malaysia**

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| **PROJECT/ SYSTEM NAME** | **: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **PROJECT ID** *(if necessary)* | **: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| NO | CRITERIA | **PLEASE TICK (√)** | **DATE** |
| 1 | UAT has been completed and approved by the user community in transition meeting. |  |  |
| 2 | Change control is managing requested modifications and enhancements |  |  |
| 3 | Business sponsor agrees that known defects do not impact a production release |  |  |

|  |  |
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| **APPROVALs** | |
| Performed by:  Name:  Position  Department:  Date: | Approved by:  Name:  Position:  Department:  Date: |