



RESEARCH MANAGEMENT CENTRE

RESEARCH ADVANCEMENT FORM

INSTRUCTION:

1. Research advancement **does not cover** the advancement for local or overseas travelling.
2. Each researcher is allowed to have a maximum of aggregated cash advancements totaling to **RM20,000.00 (RINGGIT MALAYSIA: TWENTY THOUSAND ONLY)** and **capped at RM10,000.00 per research project** at any point of time.
3. The subsequent disbursement of the grant will be made once the researcher produces receipts (original) to completely clear the earlier disbursement.
4. Researcher who fails to return the unused cash advancements and/or proper substantiation of financial disbursement within the maximum period of six (6) months and/or upon completion of the research project, whichever date is earlier, will be subjected to payroll deduction.

FOR OFFICE USE	
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Date:	

ADVANCEMENT APPROVED: _____