



CENTRE FOR POSTGRADUATE STUDIES

APPEAL TO CHANGE STUDY STATUS FORM

Semester Session /

Instructions:

1. The appeal must be made by the fourth (4th) week of a regular semester
2. The appeal will be considered based on the availability of the programme offered by the Kulliyah/Institute
3. Each student may apply only ONCE throughout his/her study period

SECTION A: STUDENT'S INFORMATION (TO BE FILLED BY THE STUDENT)

Name:		
Kulliyah :	Programme :	Matric No :
Email :	Contact No:	Total Credit Hours Completed:
CHANGE STUDY STATUS		
CURRENT		INTENDED
<input type="checkbox"/> Fulltime <input type="checkbox"/> Part time		<input type="checkbox"/> Fulltime <input type="checkbox"/> Part time
Justification:		
I understand that this would be considered as my final decision once the Head of Department / Deputy Dean of Postgraduate Office in Kulliyah/Institute received my appeal(s)		
<hr/> Student's Signature		<hr/> Date

SECTION B: RECOMMENDATION FROM THE DEPUTY DEAN (POSTGRADUATE) OF CENTRE OF STUDIES

The student has met all the requirements stipulated in the Postgraduate Regulations. Therefore the Kulliyah/ Institute *RECOMMEND/NOT RECOMMEND his/her appeal	
Signature & Stamp:	Date :

SECTION C: OFFICE USE (CENTRE FOR POSTGRADUATE STUDIES)

Action/Remarks:	Date:
UCPS No:	