



**OFFICE OF INTERNATIONAL AFFAIRS (IO)
NEW / RENEWAL DEPENDENT APPLICATION FORM**

Please fill in one form for each of dependent

DOCUMENTS SUBMITTED ARE REQUIRED BY MALAYSIA IMMIGRATION DEPARTMENT, CYBERJAYA

IMPORTANT:

1. KINDLY ENSURE THE APPLICANT HAS A MINIMUM OF **14 WORKING DAYS** VALIDITY OF PASS BEFORE PROCEED WITH THE SUBMISSION OF APPLICATION
2. DEPENDENT WHO ENTERED USING **E-VISA**, APPLICATION FOR DEPENDENT PASS WILL NOT BE PROCESSED AS PER INSTRUCTION FROM IMMIGRATION

NO	REQUIREMENTS	CHECKLIST (/)	
1	Revenue stamp (Setem Hasil) - RM10 (for new application only)	1	
2	Photo	2 copies	
3	IUM offer letter and certification letter	1 copy	
4	Student's details page and visa page	1 copy	
5	Applicant's details page and visa page	1 copy	
6	Special pass (if applicable)	1 copy	
7	Father and mother details page and visa page (if applicant is a child)	1 copy	
8	Original and copy of family letter from embassy	1 copy	
9	Original and copy of marriage certificate, translated and certified by embassy	1 copy	
10	Original and copy of birth certificate, translated and certified by embassy	1 copy	
11	<ol style="list-style-type: none">1. Latest 3 months Bank Statement in Malaysia and certified by Bank (BALANCE WITH A MINIMUM OF RM5000 PER MONTH IN THE LAST 3 MONTHS AND HAVE ACTIVE TRANSACTION). Additional bank statement from other banks in Malaysia or from applicant's home country may be REQUIRED2. Tenancy Agreement (copy) – with official stamp from LHDN3. Utilities Bills (Electricity bill & Water bill)4. Sponsorship letter – if necessary	1 copy	
12	Letter from school certified by embassy is required for child age 7 and above For child age 7 and above <u>who is not attending school</u>, letter from embassy is required	1 copy	
13	Explanation letter may be required if spouse/children (s) does not apply dependent pass (if applicable)	1 copy	
14	Matric card	1 copy	
15	Insurance Cover Note - Minimum 1 year	1 copy	
16	Passport validity (minimum 12 months)	1	
17	Envelope (A4 size) All original documents must be submitted in an envelope	1	
18	Payment		

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STUDENT NAME						
MATRIC NO.		PHONE NO.				
PASSPORT NO.		NATIONALITY				
PASSPORT EXPIRY DATE		STUDENT PASS EXPIRY DATE				
EMAIL						
<hr/>						
DEPENDENT NAME						
RELATIONSHIP		GENDER	MALE		FEMALE	
PASSPORT NO.		NATIONALITY				
PASSPORT EXPIRY DATE		DEPENDENT PASS EXPIRY DATE				
SIGNATURE & DATE (STUDENT) :			RECEIVED BY (VISA UNIT STAFF) :			

YOUR APPLICATION WILL NOT BE PROCESSED IF YOU DO NOT FULFILL THE CRITERIA(S) ABOVE