APPLICATION TO WITHDRAW COURSE AFTER DEADLINE
(WEEK 11 UNTIL WEEK 14)

SECTION A  (PERSONAL INFORMATION - TO BE FILLED IN BY THE STUDENT)

NAME: ____________________________

TELEPHONE NO.: ___________________ MATRIC NO.: ______________ EMAIL: _______________________

MAJOR / PROGRAMME: ____________________________

SEMESTER: ___________________ SESSION: _______________ CGPA: _______________________

* I HEREBY AGREE THAT A FEE OF RM500.00 PER COURSE BE IMPOSED ON ME FOR WITHDRAWAL.

SIGNATURE: ____________________________ DATE: ________________

SECTION B  (APPLICATION INFORMATION - TO BE FILLED IN BY THE STUDENT)

SAPER CLAUSE 76.1

NO FULLTIME UNDERGRADUATE STUDENT IS ALLOWED TO REGISTER FOR A WORKLOAD OF LESS THAN TWELVE (12) CREDIT HOURS OR ITS EQUIVALENT IN ANY REGULAR SEMESTER UNLESS HE IS A GRADUATING STUDENT.

I WOULD LIKE TO WITHDRAW THE FOLLOWING COURSE(S):

<table>
<thead>
<tr>
<th>NO</th>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>SECTION</th>
<th>LECTURER’S SIGNATURE</th>
<th>LECTURER’S STAMP</th>
</tr>
</thead>
</table>

WORKLOAD AFTER WITHDRAWAL (CREDIT HOURS): ________

SECTION C  (RECOMMENDATION) - HEAD OF DEPARTMENT OF THE COURSE

RECOMMENDED | NOT RECOMMENDED

SIGNATURE & STAMP: ____________________________

DATE: ________________

COMMENT / REMARK:

SECTION D  (APPROVAL) - DEPUTY DEAN (ACADEMIC AFFAIRS) OF THE STUDENT

APPROVED | NOT APPROVED

SIGNATURE & STAMP: ____________________________

DATE: ________________

COMMENT / REMARK:

SECTION E  (STATUS - TO BE FILLED IN BY OFFICE)

APPLICATION STATUS
SUCCESSFUL  Unsuccessful

VERIFIED BY: ____________________________

(SIGNATURE & STAMP)

DATE: ________________

RECEIPT NO. : ________________