

**INFORMATION TECHNOLOGY DEPARTMENT**

Center For Foundation Studies

International Islamic University Malaysia

MAINTENANCE WORKS INSTRUCTION		
Contractor		REQUESTER :
		DATE OF START:
		DATE OF FINISH:
ITEM	DESCRIPTION OF WORKS	QUANTITY
Conditions of Maintenance Works Instructions		Authorised Signature Date:
<ol style="list-style-type: none">Contractor are requested to do site visit to determine actual quality and dimension. Any detail and work description regarding the projects shall be started in the contractor's invoice/quotation.This Work instruction is considered null and invalid if the work did not commence on the stated date.Any damage and defects which occur from the works shall be made good by the contractor.Any damage and defects which occur from the works shall be made good by the contractor.		

15/06/2011

Contractor Copy

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