



ACADEMIC MANAGEMENT AND ADMISSION DIVISION (AMAD)  
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA

## APPLICATION FOR TRANSFER OF CREDIT (FROM OTHER UNIVERSITIES / COLLEGES)

### CRITERIA FOR TRANSFER OF CREDIT

Please read carefully the following criteria of transfer of credit

#### CRITERIA FOR TRANSFER OF CREDIT

*Please read carefully the following criteria of transfer of credit*

1. The institutions/colleges must be recognized by the Malaysian Government and IIUM.
2. Credit/Contact hours/Semester are based on 14 lecture weeks.
3. Minimum grade for credit transfer for diploma holders shall be 'B' grade or its equivalent and a good pass.
4. Comparability in terms of depth and content.
5. Maximum credits for transfer is 30% of the total graduation requirements of the programme.
6. Courses taken within 5 years prior to admission to IIUM/other maximum validity period accepted by Kulliyah.

**This application form will ONLY be processed subject to submission of the following documents:**

1. Transcript/result slips (showing course title and grade); and
2. Course outline/syllabus/description/curricular; or
3. University/Institutional prospectus or catalogue

#### For Office Use Only

CHECKLIST: (OFFICE USE) *Please (√) which is applicable	*YES	*NO
1. Course outline/syllabus		
2. Transcript/result slips		
3. Date submitted to AMAD (By student)		
4. Date submitted to Kulliyah (By AMAD)		
5. Date received from AMAD		
6. Date submitted to HOD(s)		
7. Date received from HOD(s)		
8. Date submitted to AMAD		

#### PART A, B & C: TO BE FILLED IN BY THE APPLICANT (Please write clearly)

##### PART A: PERSONAL DETAILS OF STUDENT

1. Name : .....
2. Matric No, : .....
3. Programme : .....
4. Email : ..... 5. Tel/Hp No. : .....
6. Postal Address : .....
7. Correspondance Address : .....

**Note: Students who wish to apply for credit transfer must do so at the point of application for admission or the latest by the fourth week of their first regular semester**

