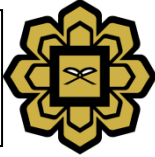


ITD-SD-12

Version : 01

Revision : 00

Effective Date: 20/1/2015



REQUEST ACCESS FOR DATA DICTIONARY SYSTEM

Information Technology Division (ITD)

International Islamic University Malaysia

Report No:

CUSTOMER'S INFORMATION

Full Name : _____ Staff No : _____
Designation : _____ Email ~@iium.edu.my) : _____
Tel. Ext./ Mobile : _____ Department/Unit : _____
Phone : _____
Status of Appointment : Permanent / Part-Time / Contract Staff Type : Academic / Administrative Staff
Kulliyah/Centre/Division/Institute/Office (KCDIO) : _____

TYPE OF SERVICE REQUEST

New access

K/C/D/I/O :

- Corporate
- Student
- MSD/Human Resource
- Financial Resource
- Research and Innovation
- Knowledge Resource
- Health and Wellness
- Alumni and Partners

Others, Please Specify : _____

Brief statement of problem / Details of Request (Attach additional documents if necessary)

RECOMMENDATION

Dean / Director / Head of Department / Head of Unit

Signature

Official Stamp

RECEIVED BY ITD SERVICE DESK

Name _____

Signature _____

Official Stamp

ITD Service Desk

Tel : 03-6196-6666

Fax : 03-6196-6665

Email : servicedesk@iium.edu.my