



Reference No.: \_\_\_\_\_

## CERTIFICATION OF RECEIVING CASH/CHEQUE

PROGRAMME/ SUBJECT: \_\_\_\_\_

I hereby acknowledge that I have received \*cash/cheque amounting RM.....for the above purpose.

\* Cheque No. : \_\_\_\_\_ Bank : \_\_\_\_\_ Date : \_\_\_\_\_

### FOR ADVANCEMENT ONLY:

I acknowledge that I am responsible for the expenditure and I have to submit financial report with relevant receipts not later than three (3) weeks after the programme is completed.

.....  
(Signature) (Date)

Name : \_\_\_\_\_

I/C No. : \_\_\_\_\_ Staff No./Matric No. : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Tel. No. : \_\_\_\_\_ Fax. No. : \_\_\_\_\_

### Witnessed by

.....  
(Signature and official stamp) (Date)