



**PROPOSAL FOR THE APPOINTMENT OF EXTERNAL / INTERNAL EXAMINERS**

**REMINDER: Please ensure you get the latest version of this form from the CPS website only**

**Instructions:**

- Main supervisor is required to propose the names of external/ internal examiners as follows:
  - PhD: Three (3) External examiners (from 3 different universities) and two (2) Internal examiners.
  - Master (Research Mode): Two (2) External examiners and two (2) Internal examiners.
  - Master (Mixed Mode): Three (3) Internal examiners
- Please ensure the proposed examiners have a minimum qualification of no less than the main Supervisor.
- Please ensure the examiners are listed in IIUM Examiner database (MyIIUM Portal> List of Examiners Endorsed). Otherwise in the case of the name of the examiner are not in the list or the period of appointment has expired, kindly submit the latest CV of the examiner in IIUM Senate format for endorsement.
- Kindly send the abstract of thesis/dissertation to the examiners and obtain consents from them before proposing their names.
- The main supervisor needs to submit the duly completed form directly to the Department office. Upon approval of the PG academic advisor and HoD, the form should be sent to DDPG office for KPGC, UCPS and Senate endorsement (**Note: Do not ask students to submit this form**).

Part A: Student's Information (to be filled by the student)	
Name:	Matric No.:
Tel. no. & email :	
Programme :	
Department :	
Supervisor :	
Co-Supervisor(s):	
Thesis/Dissertation Title :	

PhD		Master by Research Mode		Master by Mixed Mode	
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\*Please tick ( / ) where appropriate

Part B: To be completed by main-supervisor (Proposed external / Internal examiner names)		
INTERNAL EXAMINERS		
	Name (specify the department and Kulliyah/Institute)	Specialization/remarks
1	Handphone:                      Email :	
2	Handphone:                      Email :	
3	Handphone:                      Email :	

EXTERNAL EXAMINERS		
	<b>Name (with latest and complete mailing address)</b>	<b>Specialization /remarks</b>
1	Name:  Address:   Handphone:                      Email:	
2	Name:  Address:   Handphone:                      Email:	
3	Name:  Address:   Handphone:                      Email:	

<b>Part C : To be completed by main-supervisor, PG academic advisor and HoD</b>	
<i>This is to confirm the proposal of the External and/or Internal Examiners</i>	
----- Supervisor Signature and Stamp	Date:
<i>Recommendation from Postgraduate Academic Advisor (Department)</i>	
External Examiners:	Internal Examiners:
1. ....	1.....
2. ....	2.....
3. (Reserved).....	3. (Reserved).....
----- Signature and Stamp	Date:
<i>Approval and Recommendation from Head of Department</i>	
----- Signature and Stamp	Date:
<i>Kulliyah Postgraduate Committee Meeting (KPGC) Approval</i>	
Deputy Dean (Postgraduate and Research)	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: auto;"> <p style="text-align: center; margin: 0;"><b>FOR OFFICE USE</b></p> <p style="text-align: center; margin: 0;"><b>KPGC NO AND DATE</b></p> <p style="text-align: center; margin: 0;">-----</p> </div>
----- Signature and Stamp	
	Date: