

CENTRE FOR POSTGRADUATE STUDIES

**CERTIFICATION OF COMPLETION AND CORRECTION OF THESIS BY MAIN SUPERVISOR
(FOR MASTER BY COURSEWORK AND RESEARCH)**

SEMESTER SESSION

INSTRUCTIONS

- 1) Only student who has completed his/her thesis correction is to complete this form.
- 2) Please submit this form to CPS through the Deputy Dean (Research & Postgraduate) of your Kulliyah/Institute
- 3) You are **strongly advised** to check the status of your study period.

NOTE:

Please complete the CPS-ADM/1/2005 form if you have any changes in your personal particulars (such as e-mail address & mobile phone number).

SECTION A: TO BE COMPLETED BY THE STUDENT ONCE FINAL CORRECTION OF HIS/HER THESIS BY MAIN SUPERVISOR IS APPROVED AND READY FOR SUBMISSION TO THE SECOND READER

1. Name:	2. Matric Card No:
3. Programme:	4. Telephone No:
Signature: _____ Date : _____	

SECTION B: TO BE COMPLETED BY MAIN SUPERVISOR, HEAD OF DEPARTMENT (IF APPLICABLE) AND DEPUTY DEAN (RESEARCH & POSTGRADUATE) OF THE KULLIYAH TO CERTIFY THE CORRECTED THESIS

This is to certify that the above student has completed his/her corrections according to comments by the Main Supervisor and the research work has accordingly been submitted by the main supervisor to the department.

Signature & Stamp of Main Supervisor

Date*

Signature & Stamp of Head of Department

Date

Note: The Head of Department must sign this form, appoint the second reader (if necessary) and submit the form to the Deputy Dean (Research & Postgraduate) of the Kulliyah/Institute

Signature & Stamp
Deputy Dean (Research & Postgraduate) of the Kulliyah

Date

Note: Attention to the Kulliyah Postgraduate Office

1. According to the Postgraduate Policies and Regulations (Revised 2001) Article 16.5, the internal examiner / 2nd reader or external examiner must submit the thesis to the department **not later than one (1) month** after he has received it from the department.
2. * From this date onwards, the student is not required to register as he is deemed to have completed his/her studies.

OFFICE USE (CENTRE FOR POSTGRADUATE STUDIES)

Date Received	Action / Remarks