

**CENTRE FOR POSTGRADUATE STUDIES**

**CERTIFICATION OF COMPLETION AND CORRECTION ON THESIS BY MAIN SUPERVISOR  
(FOR MASTER BY COURSEWORK AND RESEARCH)**

Semester  Session  /

**INSTRUCTIONS**

1. Only Student who has completed his/her thesis correction is to complete this form.
2. Please submit this form to CPS through the Deputy Dean (Postgraduate) of your Centre of Studies
3. You are **strongly advised** to check the status of your study status and study period

Please complete the (CPS/adm04) form if you have any changes in your personal particulars (such as e-mail address & mobile phone number)

**SECTION A: TO BE COMPLETED BY THE STUDENT ONCE FINAL CORRECTION OF HIS/HER THESIS BY MAIN SUPERVISOR IS APPROVED AND READY FOR SUBMISSION TO THE SECOND READER**

1. Name:	2. Matric No.:
3. Programme:	4. Tel. No.:
Signature:	Date:

**SECTION B: TO BE COMPLETED BY THE MAIN SUPERVISOR, HEAD OF DEPARTMENT (IF APPLICABLE) AND DEPUTY DEAN (POSTGRADUATE) OF THE CENTRE OF STUDIES TO CERTIFY THE CORRECTED THESIS**

*This is to certify that the above student has completed his/her corrections according to comments by the Main Supervisor and the research work has accordingly been submitted by the main supervisor to the department*

\_\_\_\_\_

Signature & Stamp of Main Supervisor \_\_\_\_\_  
Date\*

The Head of Department must sign this form, appoint the second reader (if necessary) and submit the form to the Deputy Dean (Postgraduate) of the Centre of Studies

\_\_\_\_\_

Signature & Stamp of Head of Department \_\_\_\_\_  
Date

\_\_\_\_\_

Signature & Stamp of the Deputy Dean (Postgraduate) \_\_\_\_\_  
Date

**Note: Attention to the Centre of Studies Postgraduate Office**

1. According to the Postgraduate Policies and Regulations (Revised 2015) Article 24.6, the internal examiner / second reader or external examiner must submit the thesis to the department **not later than one (1) month** after he has received the thesis from the department.
- 2.\*From this date onwards, the students is not required to register as he is deemed to have completed his/her studies

**SECTION C: CENTRE FOR POSTGRADUATE STUDIES OFFICE USE ONLY**

Date Received	Action / Remarks