



الجامعة الإسلامية العالمية ماليزيا  
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA  
يُؤْتِي السَّلَامَ، أَنْبَارًا جَسَدًا مَلَكِيًّا

## MANAGEMENT SERVICES DIVISION

### BOOKING OF AIR TICKETS

*To be filled by officer in charge*

To : Academic Development Unit  
Management Services Division

### BOOKING OF AIR TICKETS

#### Particulars of Staff

Staff No. :  
Department :  
Kulliyah :

No.	Name of Passengers	Birth date for children Under 12 years old

Tel. No.:

E-Mail :

### Flight Particulars

Date	From	To	Purpose

Approving Authority

\_\_\_\_\_  
[Dean/Head of Department]

Secretariat  
Scholarship and Study Leave Committee (SSLC)