



Terms and Conditions for IIUM Kuantan Campus Student Push Cart, Café Rental and Others Related Business Activity in IIUM Kuantan Campus

1. Eligibility

- 1.1 Pushcart and café rental by Entrepreneurship Development Centre (EDC) is mainly for students with “Active” status under entrepreneurship club.
- 1.2 Application form is to be submitted to EDC at least two weeks prior to rental date.
- 1.3 All application of pushcarts, café rental and others related business activity will be subjected to the Management’s approval.

2. Operation Hours

- 2.1 Pushcart vendors, café and others related business activity shall operate daily.
- 2.2 Operating Hours: 8:00am – 10:00pm.
- 2.3 Pushcart vendors, café and others related business activity are allowed to operate during examination week and semester break.

3. Rental Charges

- 3.1 Rental Period: One semester.
- 3.2 Commitment Fee for Pushcart is RM150 per month before 7th day of the month for the finance allocation.
- 3.3 Commitment Fee Mineral Water Business is RM800 per month before 7th day of the month for the finance allocation.
- 3.4 Commitment Fee for Business Activity in Campus is RM200 per semester for the finance allocation.
- 3.5 A refundable security deposit of RM200 will be collected upon signing of the rental agreement and strictly no refund of the rental fee should there be any cancellation.

4. Placement of Pushcarts and Café

- 4.1 Pushcarts are placed at the area of mahallah cafeteria namely Mahallah Khalid Al-Walid & Mahallah Fatimah Az-Zahra and café at Dar Al Hikmah Library or any other places that register under EDC IIUM Kuantan.
- 4.2 Mineral water shelf are placed at Office of the Campus Director, Wadi Budi, Kuliyyah's, Mahallah's, Masjid and Library.
- 4.2 To prevent overcrowding, only two chairs are allowed to be placed at the rented pushcart. The chair must be returned to the original location at the end of the rental period.

5. Manning of Pushcart

- 5.1 The Pushcart vendor and café are held responsible for manning of the pushcart and café.

6. Sale of Items

- 6.1 Only legitimate items that do not contravene the laws of Malaysia may be sold.
- 6.2 The sale of cigarettes, alcohol and anything that is unsafe / unfit for consumption is not permitted.
- 6.3 Items sold must not be contrary to IIUM students' code of conduct.
- 6.4 All food items must be boxed or in sealed packs (e.g. nuts, tidbits, biscuits and etc).
- 6.5 All items to be sold shall be declared on the application form.
- 6.6 All items to be sold shall not be the same as the items that has been sold at the surrounding.

7. Placement of Goods

- 7.1 Placement of pushcart should not obstruct traffic flow in any manner.
- 7.2 Distributions of promotional materials in conjunction with the hire are subjected to approval by EDC.
- 7.3 Promotional material should not include any content that are proselytizing in nature or contains offensive, pornographic text and images.
- 7.4 Pushcart vendors may only use the space within their pushcarts for the display and storage of their wares.

- 7.5 Use of any furniture, including boxes, chairs or tables for the purpose of extending presence are not permitted.
- 7.6 Permanent attachments to the pushcart and café are not permitted. Should the Pushcart vendors need to hang materials or temporarily attach materials to the pushcart, he or she must ensure that these are completely removed when the pushcart is returned.
- 7.7 Glue, scotch-tape, gum paper, screws, wire staples or nails are strictly not allowed to be affixed onto the pushcarts.

8. Responsibilities

- 8.1 Pushcart vendors, café and others related business activity owner will be solely responsible for their own losses and safekeeping of their products.
- 8.2 Subletting is strictly prohibited. Stern action will be taken against students who violate the rules.
- 8.3 EDC is not liable for any damage or loss, whether consequential or otherwise, for any damage to or loss of items.
- 8.4 Pushcart vendors, café owner and others related business activities are held solely responsible for any damages. Pushcarts shall be returned in the same condition as when they are rented, subject to normal wear and tear. Pushcart vendors are advised to check the condition of the pushcarts at the start and end of the rental agreement. If damages to the pushcart are found or reported, the Pushcart vendors will be made liable for the damages. The repair cost will be charged upon the pushcart vendors and café owner or through deduction of deposit based on the repaired amount.
- 8.5 Pushcart vendors are liable for the cost of replacing the entire lockset of the pushcart if they lost their pushcart key.
- 8.6 Pushcart vendors, café and others related business activity will be responsible for any tortuous act, whether through negligence or otherwise, arising from any protrusions from the pushcart and café or any electrical wiring leading from the pushcart and café.
- 8.7 Pushcart vendors are to remove any goods and advertising media immediately before 5:30 pm on the last day of cart operation and return the pushcart key to Entrepreneurship Development Centre's Office.

9. Payment

- 9.1 Payment for the rental of the pushcarts and café or any place under EDC has to pay at Finance Department IIUM Kuantan Campus at least one week prior to the commencement of the rental period.
- 9.2 Pushcart vendors, café and others related business activity must produce valid Matric Card pass for verification of identity.
- 9.3 Original payment receipt must be presented when collecting the pushcart keys at Entrepreneurship Development Centre Office.

10. Termination

- 10.1 EDC reserve the right to terminate any pushcart vendor, café rental and others related business activity on certain grounds if they fail to oblige the term and conditions as stated
- 10.2 All Pushcart Vendors, café rental and others related business activity should also abide the overall university rules and regulations.



To : Entrepreneurship Development Centre, IIUM Kuantan Campus

Re: Term and Condition and Payment for Mineral Water Business Supplier

I, _____ (Name), of _____ (NRIC) hereby acknowledge that I have paid RM _____ to the Entrepreneurship Development Centre, IIUM Kuantan Campus for the purpose of Deposit/ Business Mineral Water to all area in IIUM Kuantan Campus for the period of _____.

I also agree with the term and condition as stipulated in the attached document. EDC shall hold no responsibility on any violation of the term and condition by the hirer.

Name:

Matric No:

Date:

Witness:

Name:

NRIC:

Date: