

ORIGINAL



INTERNATIONAL ISLAMIC
UNIVERSITY MALAYSIA

VERSION NO : 02

REVISION NO : 04

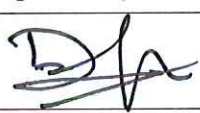

MANAGEMENT OF IT PROOF OF
CONCEPT

EFFECTIVE DATE : 05/2019

DOCUMENT NO. : IUM/ITD/08

PAGES : Page 1 of 4

MANAGEMENT OF IT PROOF OF CONCEPT

Prepared by:		Approved by:	
Signature	: 	Signature	: 
Name	: Ahmad Naim bin Hamat	Name	: Masita A Rahman
Position	: Deputy Engineer Information Technology Division	Position	: Director Information Technology Division
Date	: 05/2019	Date	: 05/2019

The purpose of this procedure is to describe the process of managing proof of concept for ICT controlled items at the kulliyah/center/division/office (K/C/D/I/O) at International Islamic University Malaysia.

2. SCOPE

The procedure covers the processes for the management of proof of concept activities at the International Islamic University Malaysia.

3. REFERENCE

- 3.1 Guidelines For Conducting Proof Of Concept (POC)
- 3.2 IIUM ICT Policy

4. DEFINITION / ABBREVIATION

- 4.1 ITO : Information Technology Officer
- 4.2 ITD : Information Technology Division
- 4.3 NDA : Non-Disclosure Agreement
- 4.4 POC : Proof of Concept

5. RESPONSIBILITY AND DETAILED PROCEDURE

RESPONSIBILITY	DETAILED PROCEDURE

	Please refer to flowchart
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QUALITY RECORD

NO	QUALITY RECORDS	LOCATION	RETENTION PERIOD	RESPONSIBILITY
1.	POC Request Form	File Cabinet	3 Years	POC Coordinator
2.	POC Report	File Cabinet	3 Years	POC Coordinator
3.	Non-Disclosure Agreement	File Cabinet	3 Years	POC Coordinator