



## MURABBI AWARD CHECKLIST

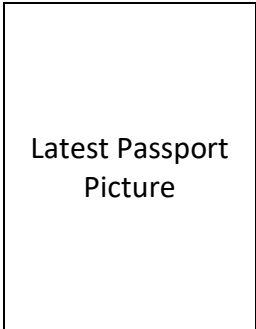
Bil.	Item / Document	Please Tick (✓)	
		Nominee	Secretariat
1.	Nominee Details		
2.	One (1) Recent Passport Size Photo (Hardcopy or in JPEG Version Uploaded Into The Form).		
3.	Summary of Nominee Achievement In Teaching and Learning (Not Exceeding 500 Words).		
4.	Teaching Porfolio		
5.	Copy of Certificates and Documents related to information in the Teaching Portfolio		
6.	Declaration by the Nominee		
7.	Signature & Official Stamp of Dean/Director or Appointed Representative to Perform His / Her Acting for the Validation.		



# MURABBI AWARD DETAILS OF NOMINEE

## 1. PERSONAL INFORMATION

NAME OF NOMINEE : \_\_\_\_\_  
 IDENTIFICATION : \_\_\_\_\_  
 (IC/PASSPORT)  
 STAFF NO. : \_\_\_\_\_  
 QUALIFICATION : \_\_\_\_\_  
 (ACADEMIC AND / OR PROFESSIONAL)



PERIOD OF SERVICES AS ACADEMIC MEMBER IN IIUM:  YEARS  
 \* At least **10 years cumulatively** in academic careers

DEPARTMENT (KCDI) : \_\_\_\_\_  
 CURRENT ADDRESS : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

OFFICE NO. : \_\_\_\_\_ EMAIL : \_\_\_\_\_  
 MOBILE NO. : \_\_\_\_\_ WEBSITE : \_\_\_\_\_  
 \_\_\_\_\_

## 2. MURABBI CATEGORY

: **CENTRE FOR FOUNDATION STUDIES (CFS)**

- Science and Technology
- Art and Social Sciences

: **CENTRE FOR LANGUAGES AND PRE-UNIVERSITY ACADEMIC DEVELOPMENT**

: **KULLIYYAH** (select category below based on the guidelines in section 3.2 table 2)

- Pure Science
- Applied Literature and Applied Social Sciences
- Applied Science
- Health Sciences
- Engineering
- Arts and Social Sciences

## 3. ACHIEVEMENT OF NOMINEE IN TEACHING AND LEARNING (NOT EXCEEDING 500 WORDS)

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

#### 4. TEACHING PORFOLIO

Teaching porfolio should include the following:

- A. Introduction of theory and philosophy in teaching and learning that shows the level of scholar of the nominee
  - Philosophy of teaching.
  - Integration of Insan Sejahtera values in the courses.
  - Write-up on the implementation of innovation and creativity in teaching and learning.
  - Details on the Courses taught:
    - List of courses that have been taught
    - Course framework and the number of students
    - Samples of teaching and learning materials (such as notes, teaching modules, digital learning materials, CDs, teaching aids, blogs, e-learning, etc).
    - Implementation of innovation and creativity in teaching and learning.
- B. Evidence of innovation and creativity implemented in teaching
- C. Effectiveness of teaching in improving the quality of learning
  - Results of students' achievement.
  - SFS report and/or other student feedback method
  - Samples of students' works
  - Testimonials/letters of appreciation from students, colleagues, etc.
- D. Evidence of the implementation of innovation and creativity in learning evaluation.
- E. Evidence on the improvement of teaching and learning through reflective practices and research.
- F. Knowledge and experience sharing in teaching and learning through conferences and publication.
- G. Supervision and coaching activity.
  - Description of the activities
  - Level of programmes (Bachelor, Masters and PhD (list of students' names)
  - Outcome of the activities.

Optional: Copies of the evidence (certificates/ documents) can be placed separately from the Teaching Porfolio.

Candidate will undergo Teaching Simulation and Interview- the details are in the section 3.52 in the guidelines.

#### DECLARATION BY THE NOMINEE

I acknowledge that all the information provided is true.

.....  
**Signature**

**Date:**.....

**VERIFICATION OF APPLICATION:**

**Part A: Validation of Nomination By Kulliyah / Centre / Institute**

I hereby nominate this lecturer for the above category of award based on his/her outstanding achievement .

**Official Stamp**



.....  
**Signature of Dean / Director**  
**Name:**

**Date:** .....

**Part B: Validation of Nomination by Centre for Professional Development**

I acknowledge receipt this nomination for the above category of award based on his/her outstanding achievement in the category.

**Official Stamp**



.....  
**Signature of Director**  
**Centre for Professional Development**

**Date:**

**Application must be addressed and sent to:**

**Director**  
**Centre for Professional Development (CPD)**  
Level 2, Kulliyah of Education,  
International Islamic University Malaysia  
Jalan Gombak, 53100 Kuala Lumpur  
03-61965914  
Email: cpd@iium.edu.my)  
(UP: Takrim 2020 Secretariat)

**Submission deadline: 24th February 2020 at 4.00 pm**

The application must be through KCDI. Personal application will not be accepted  
The secretariat reserve the right to reject incomplete application.  
Submission later than the deadline will not be accepted.