

ADD/DROP SESSION

SEMESTER 3, 2019/2020

ADD DROP session is applicable only for students with the following reasons :

- 1) Failed (*repeat*) subject in Semester 2, 2019/2020
- 2) Study/medical leave in Semester 2, 2019/2020 .
- 3) Withdraw subject in Semester 2, 2019/2020.
- 4) Exit English Placement Test (EPT)/Arabic Placement Test (APT)
- 5) Clashes in Course Registration Slip (CRS)
- 6) Blank CRS

STEP 1

Documents Required:

- 1) CRS for Semester 3, 2019/2020
- 2) Result Slip for Semester 2, 2019/2020

STEP 2

Consult respective
Academic Advisor

STEP 3

Submit the CRS with
approval/authorized signature
from AA to ODDAIL

Date / Day :

28th January 2020 / Tuesday

Time :

9.00 a.m to 4.00 p.m

Venue :

Al Khawarizmi Hall
CFS Gambang

Date / Day :

29th January 2020 /
Wednesday

Time / Venue :

Kindly refer to respective
Academic Advisor for
consultation hour