

**INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA  
INOCEM RESEARCH STATION, KULLIYAH OF SCIENCE**

<b>IUM/515/FIN</b>	
Work Station	INOCEM
Revision No.	01
Issue No.	01
Date of Revision	1 <sup>st</sup> Jan 2013

**REQUEST ORDER FORM**

To : .....

From : .....

Date : .....

Item No.	Description of Goods	Unit Cost (RM)	Qty	Total Amount (RM)	Remarks

*End User:*

*Confirmed by:*

.....  
Name :  
Post :  
Date :

.....  
**(SO/ASO/EO/SO)**

*Approved by:*

.....  
**(Head/ AD)**

Note: (i) 1 copy for your filing  
(ii) 1 copy for the Director's office

*Note: If space is insufficient, please use attachment*

<b>For Office Use ONLY</b>	
Date Received	
Date Approved	
Budget	