



PART VIII: GENERAL RULES

31. LECTURE ATTENDANCE REQUIREMENTS

- 31.1. A student is required to attend all lectures, tutorials, seminars etc. of courses that he has registered for. Attendance of not less than 80% is necessary to qualify a student to take the final examination
- 31.2. A student attending less than 80% of lectures, tutorials, seminars etc. will be barred from taking the final examination of the course in question and will be awarded a grade 'Y' (barred) which is equivalent to an 'F' (fail).

32. GRADUATION REQUIREMENTS

- 32.1. The graduation requirements for a postgraduate student depend on the curriculum of the respective programmes which may include any of the following:
- a. Fulfillment of Language Admission Requirements (if any, as prescribed in Rule 1.4);
 - b. Must attain a minimum of 3.00 CGPA for the Courses;
 - c. Fulfillment of the minimum credit hours;
 - d. Pass the practical training, practicum, fieldwork, etc;
 - e. Pass the comprehensive examination;
 - f. Pass the thesis, dissertation, research paper, etc; and
 - g. All PhD students are required to have at least one (1) paper accepted in a journal prescribed by their respective Centre of Studies upon submission of their thesis. This paper is to be based on their thesis or dissertation.
- 32.2. Notwithstanding Rule 32.1, the graduation requirements may vary from one Centre of Studies to another and are subject to change if deemed necessary.

32.3. Changes in the graduation requirements of a programme shall be recommended by the Centre of Studies Board and approved by the Senate.

33. CONFERMENT OF DEGREE

33.1. Students may be conferred a postgraduate diploma, Master's degree or a Ph.D, as the case may be, if the following conditions have been fulfilled:

- a. If he has fulfilled all requirements stipulated in the Postgraduate Regulations
- b. If the conferment of the degree / postgraduate diploma upon him has been endorsed by the Senate
- c. If he has cleared all dues owed to the University (excluding approved financial loans made to students by the University)

34. TERMINATION OF CANDIDATURE

34.1. The candidature of a student shall be terminated if he withdraws from the University.

34.2. The candidature of a student may be terminated upon the recommendation of both the KPGC and UCPS and with the approval of the Senate, if his general performance is found to be unsatisfactory.

34.3. The candidature of a student may be terminated if he is found to have breached the disciplinary code as stipulated in the University Disciplinary Act.

35. VISITING STUDENTS

35.1. Non-IIUM students may apply to register for or audit specific courses in the IIUM or for technical attachments and consultation.

35.2. Applications must be made to the University at least one month before the beginning of the semester in which they wish to commence their studies at the IIUM.

35.3. The approval of the application is the prerogative of the Dean of the respective Centre of Studies and the Dean of the CPS.

35.4. All registered courses shall be graded accordingly and a transcript of the courses taken shall be issued by the CPS.

36. UPGRADING TO MASTERS PROGRAMME TO DOCTOR OF PHILOSOPHY

36.1. Student registered for Master by research only may apply for an upgrade from Master programme to Doctor of Philosophy (PhD) programme subject to:-

- a. Having achieved a CGPA of at least 3.67 at the bachelor's degree.
- b. Having shown competency, intellectual prowess and capabilities in conducting research at PhD level.
- c. Obtaining approval from the Senate.

36.2. A Centre of Studies which intends to recommend for such transfer must submit an application to the Senate upon approval from the Centre of Studies's Postgraduate Committee.

37. ACADEMIC RESIDENCE

37.1. Students pursuing a postgraduate programme under 'research only' should fulfill the suggested academic residence requirement.

37.2. The minimum period for the residence requirement should be at the discretion of the relevant Centre of Studies.

37.3. Advisory and supervisory mechanisms for the purpose of accountability and responsibility to all parties should be made available for recording purposes.

37.4. Submission of all progress reports from all Centre of Studies will be monitored by the CPS. Students who have not fulfilled the academic residence requirement will be given a warning letter by the CPS. Should the students fail to comply, they shall be dismissed from the University.

38. BY-LAWS

Centre of Studies / Centre with Executive Programmes / Academic Departments of the University may make by-laws pursuant to these policies. Such by-laws shall come into effect upon having been duly noted by the Senate.

39. PREROGATIVE OF THE SENATE

The Senate of the University reserves the right to amend or overrule any rules in the Postgraduate Policies and Regulations at any time.