

PAPER FOR ENDORSEMENT OF SENATE

PROPOSAL FOR DECENTRALIZATION OF END-OF-SEMESTER EXAMINATION TO THE RESPECTIVE CENTRES OF STUDIES

1.0 PROPOSAL

The purpose of this paper is to obtain endorsement of the Senate on the proposal for Decentralization of End-of-Semester Examination to the respective Postgraduate Offices at the Centres of Studies. This paper was deliberated in the University Committee Postgraduate Studies (UCPS) No. 3/2017 held on 29 March 2017.

2.0 BACKGROUND

The End-of-Semester Examinations for Postgraduate courses are now conducted by the Centre for Postgraduate Studies and by the respective Postgraduate Offices at the Centres of Studies. The Centre for Postgraduate Studies conducts the End-of-Semester Examination for five (5) Centres of Studies only as below:

- i. Ahmad Ibrahim Kulliyyah of Laws
- ii. Kulliyyah of Economics and Management Sciences
- iii. Kulliyyah of Education
- iv. Kulliyyah of Islamic Revealed Knowledge and Human Sciences
- v. Institute of Islamic Banking and Finance

Other Centres of Studies conduct their own End-of-Semester Examination.

3.0 OBJECTIVE

The proposal aims to achieve the following objectives:

- i. To facilitate practical, cost-effective and creative improvements in handling the end-of-semester examination;
- ii. To facilitate the implementation and avoid the duplication of functions, activities and tasks between the Centre for Postgraduate Studies and Centres of Studies;

- iii. The Centres of Studies would plan, operate, expedite and monitor of the examination process;
- iv. The Centre for Postgraduate Studies will focus on improving and enhancing the academic policies, rules, regulations, procedures and guidelines;
- v. The Centre for Postgraduate Studies will also:
 - a. Initiate meetings with Centre of Studies to review the prevailing academic rules, regulations, procedures and guidelines;
 - b. Conduct briefings and workshops on the IIUM academic rules, regulations, procedures and guidelines;
 - c. Provide access to work-systems and databases to the levels which are to be mutually agreed upon. This would require the role and full support of the Office of Information Technology Division.
- vi. This exercise will be effective from End-of-Semester Examination, Semester 1, Session 2017/2018.

4.0 APPROVAL

The Senate is kindly requested to approve the proposal.

Prepared by:

Centre for Postgraduate Studies
434th Senate Meeting, 28 April 2017