



APPLICATION TO REGISTER A COURSE ON INDEPENDENT STUDY (FOR GRADUATING STUDENTS ONLY - WEEK 1) FEES OF RM500.00

SECTION A (STUDENT'S INFORMATION)

NAME : _____
TELEPHONE NO. : _____ MATRIC NO. : _____ EMAIL : _____
MAJOR / PROGRAMME : _____
SEMESTER : _____ SESSION : _____ YEAR : _____
CREDIT EARNED : _____ CURRENT WORKLOAD (CREDIT HOURS) : _____ CGPA : _____

* Kindly attach your confirmation slip

SECTION B (COURSE'S INFORMATION)

COURSE CODE	COURSE TITLE	SECTION	CREDIT HOURS

REASONS: (e.g. courses clashes, course not offered, or any others)

* Kindly attach any relevant document to support your reasons

SECTION C (DECLARATION BY THE STUDENT)

STUDENT'S SIGNATURE : _____ DATE : _____

SECTION D (RECOMMENDATION BY HEAD OF DEPARTMENT)

RECOMMENDED	<input type="checkbox"/>	SIGNATURE & STAMP : _____ DATE : _____
NOT RECOMMENDED	<input type="checkbox"/>	
COURSE INSTRUCTOR: _____		
REMARKS: _____ _____		

SECTION E (APPROVAL BY THE DEAN)

APPROVED	<input type="checkbox"/>	SIGNATURE & STAMP : _____ DATE : _____
NOT APPROVED	<input type="checkbox"/>	
REMARKS: _____ _____		

SECTION F (VERIFICATION BY THE KCDI ACADEMIC OFFICE)

Please Verify:		SIGNATURE & STAMP : _____ DATE : _____
PAYMENT OF RM500.00 HAS BEEN MADE	<input type="checkbox"/>	
Receipt No.	_____	