



**WELFARE MANAGEMENT UNIT
STUDENT AFFAIRS AND DEVELOPMENT DIVISION
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA**

**APPROVAL FOR ALLOCATION OF STUDENT EMPLOYMENT ON CAMPUS (SEOC) PROGRAMME
FROM K/C/D/I/O/M**

1. Details of Applicant:

Officer's Name : _____
Staff No. : _____
Position : _____
K/C/D/I/O/M : _____
Contact No. : _____

2. Details of Project/ Task Required for SEOC:

Department/Unit : _____
Reason for apply : _____
(Please attach the Job Description) _____
Period of project (Date) : _____
Number of student required : _____

3. Details of Candidate/ Student:

Proposed Candidate : Yes (if yes, please attach details of candidate)
 No (if no, please liaise with WMU, STADD)

4. Recommendation and Approval:

Recommended:

Approved/ Not Approved:

Authorized Officer in Charge (K/C/D/I/O/M):

Official Stamp:

Date:

Director

Student Affairs and Development Division

Official Stamp:

Date:

Note: Criteria SEOC - <https://www.iium.edu.my/division/stadd/services-26>