

**AMAD STAFF**  
**CMCO FOR COVID 19**  
**22<sup>nd</sup> – 27<sup>th</sup> October 2020**

<b>RESPONSIBLE FOR</b>	<b>PERSON IN-CHARGE</b>	<b>Email adress</b>
1. Malaysian Undergraduate Admission 2. Appeal for admission into Foundation programme (irayu)	1. Mohamad Faizal Mat 2. Jamilah Saidin 3. Jasman Mohd Nor	mfaizalm@iium.edu.my sjamilah@iium.edu.my jasman@iium.edu.my
1. Application via online admission 2. Double Degree	1. Robita Khalid 2. Aishah Bibi Ali 3. Muhamad Sani Ismail	ugint_admissions@iium.edu.my
1. Verification of graduated student 2. Change Biodata 3. Customers complaints	1. Rafidah Chee Ros 2. Mokhtar Ahmad	rafidah@iium.edu.my mokhtar@iium.edu.my
Certification of academic records for Undergraduate	Nuraqmar Az Amirudin	nuraqmar@iium.edu.my
Matters related to Academic e.g. study plan	Noraini Zakaria	eyeniey83@iium.edu.my
Transcript/Scroll	Nor Ezam Abdul Rashid	rnorezam@iium.edu.my
1. Expected to graduate letter 2. Certification letter 3. Request for copy of Offer Letter 4. Change of programme	Nur Aishah Fadzil	aishahfadzil@iium.edu.my
Imaalum	Nur Fazira Alaluddin	nurfazira@iium.edu.my
General inquiry	Norasnida Mohd Nordin	amad@iium.edu.my

**\*\*\* All officers can be reached through the email.**

ACADEMIC MANAGEMENT AND ADMISSION DIVISION as of 21 OCT 2020