الجامعة الإسلامية العالمية ماليزيا
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA
يونيبرسيتي اسلام انتارابغسا مليسيا

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OCAP 03

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BOOKING OF INVENTORY / EQUIPMENT

Applicant's name : ……

Staff no. / Matric no. : ……

K/C/D/I/O : …….

Event : ……

Time & Date of Event : ……

Contact no. : ……

Type of Inventory/Equipment : ……

Date Return : ……

I will be responsible on any lost/damaged of the above item(s) during my custody.

Signature : ……

Date : ……

Return date:

Signature:

Name

Date :

FOR OFFICE USE ONLY

I hereby **APPROVED / DISAPPROVED** this application

……
Officer in Charge, OCAP

Remarks : ……...

Date received : …….