



THE FLOWCHART AFTER PROGRAMME

STEP 1

1. Student needs **TO NOTIFY IOGN KLM** once **ARRIVED IN MALAYSIA**
2. **SUBMIT** the softcopy of the **REPORTS** through email and/or the hardcopy of the report directly to IOGN KLM

DOCUMENTS	ACTION
<ol style="list-style-type: none"> 1. Report in Video Format and Pictures 2. Report from IIUM International Office <p>SOURCE: 1. IIUM KLM WEBSITE 2. IIUM IO WEBSITE</p>	STUDENT OIGN KLM

STEP 2

3. The student status will be changed from '**EXCHANGE**' (**XC**) to '**ACTIVE**' (**ACTIVE**) after the student has submitted all reports to IOGN KLM. When the status is '**ACTIVE**', student **CAN ADD COURSES** through I -Maalum.

STUDENT
IOGN KLM
OSDCE

STEP 3

4. **SUBMIT THE RESULT and APPLICATION FOR CREDIT TRANSFER** from the exchange program **TO ODDAIL ONE (1) WEEK BEFORE THE NEW SEMESTER STARTS**

1. Result from credited exchange
2. Application for credit transfer

STUDENT
ODDAIL

SOURCE:
IIUM AMAD WEBSITE:
UG 13

STEP 4

5. Processing the application for credit transfer (within 14 working days)

STUDENT
AA
ODDAIL

STEP 5

6. Student can **CHECK THE STATUS OF APPLICATION** via online/ IMaalum/Graduation Audit/partial transcript
7. Student may **COLLECT THE LETTER OF THE APPLICATION STATUS** for the credit transfer at ODDAIL