

CENTRE FOR POSTGRADUATE STUDIES

CERTIFICATION OF COMPLETION AND CORRECTION ON THESIS BY MAIN SUPERVISOR (FOR MASTER BY COURSEWORK AND RESEARCH)

Semester Session /

INSTRUCTIONS

1. Only Student who has completed his/her thesis correction is to complete this form.
2. Please submit this form to CPS through the Deputy Dean (Postgraduate) of your Centre of Studies
3. You are **strongly advised** to check the status of your study status and study period

Please complete the (CPS/adm04) form if you have any changes in your personal particulars (such as e-mail address & mobile phone number)

SECTION A: TO BE COMPLETED BY THE STUDENT ONCE FINAL CORRECTION OF HIS/HER THESIS BY MAIN SUPERVISOR IS APPROVED AND READY FOR SUBMISSION TO THE SECOND READER

1. Name:	2. Matric No.:
3. Programme:	4. Tel. No.:
Signature:	Date:

SECTION B: TO BE COMPLETED BY THE MAIN SUPERVISOR, HEAD OF DEPARTMENT (IF APPLICABLE) AND DEPUTY DEAN (POSTGRADUATE) OF THE CENTRE OF STUDIES TO CERTIFY THE CORRECTED THESIS

This is to certify that the above student has completed his/her corrections according to comments by the Main Supervisor and the research work has accordingly been submitted by the main supervisor to the department

Signature & Stamp of Main Supervisor Date*

The Head of Department must sign this form, appoint the second reader (if necessary) and submit the form to the Deputy Dean (Postgraduate) of the Centre of Studies

Signature & Stamp of Head of Department Date

Signature & Stamp of the Deputy Dean (Postgraduate) Date

Note: Attention to the Centre of Studies Postgraduate Office

1. According to the Postgraduate Policies and Regulations (Revised 2015) Article 24.6, the internal examiner / second reader or external examiner must submit the thesis to the department **not later than one (1) month** after he has received the thesis from the department.
- 2.*From this date onwards, the students is not required to register as he is deemed to have completed his/her studies

SECTION C: CENTRE FOR POSTGRADUATE STUDIES OFFICE USE ONLY

Date Received	Action / Remarks

Checklist for Acceptance of Thesis /Dissertation/Project Paper

Version No	: KOE / ODDPG / 06
Revision No	: 03
Effective Date	: 16/10/2020

Kulliyah of Engineering, IIUM

Name of Student/Matric No./Programme : _____

No	Item	Status (Checked by Co-Supervisor)		Status (Checked by Supervisor)		Status (Checked by PG Coordinator)		Status (Verified by Deputy Dean, Postgraduate)	
		Accept	Reject	Accept	Reject	Accept	Reject	Accept	Reject
1.	Title (focus)								
2.	Abstract :								
	a. Problem Definition								
	b. Methodology Highlighted (approach)								
	c. Results / Bench marking								
	d. Limitation (s)								
3.	Table of Contents to include Summary at the end of each chapter (except chapter 1 & conclusion)								
4.	List of Figures, Tables, abbreviations								
5.	Chapter 1								
	a. Introduction								
	b. Problem Statement								
	c. Research Objectives								
	d. Research Philosophy (PhD)								
	e. Research Methodology								
	f. Scope of Research								
	g. Thesis Organization								
6.	Chapter 2,3,4								
	6.1 Introduction								
	6.2 Main Text								
	6.3 Figures / Tables								
	6.4 References								
	6.5 Summary								
7.	Use of Language								
8	Conclusion and Recommendation								
9.	References – APA format								
10.	List of Publications (sign & stamp by supervisor)								
11.	Turnitin Report (sign & stamp by supervisor)								
	SIGNATURE & STAMP								

-----FOR OFFICE USE -----

Thesis / Dissertation : Accepted / Rejected

Date: _____

Comments (Deputy Dean, Postgraduate & Research): _____
