

TAKRIM MONTH 2021: FINANCIAL SUSTAINABILITY AWARD

FOCUS AREA	AWARD	CRITERIA	POINTS	EVIDENCE
INSTITUTIONAL STABILITY	Financial Sustainability Award for Mahallah	1. Fund raising programme for Mahallah activities	40 points	1. No & amount of sponsorship received – letter of solicitation or appreciation 2. Financial Report
		2. Cost Savings Initiatives	40 points	1. List of Programme / Photos 2. Financial Report
		3. Awareness of Financial Sustainability Program	10 points	1. List of Programme/ Photos
		4. Effective Financial Management - Effective budget management - Timeliness of financial report submission	10 points	1. % of Budget Utilization 2. Evidence of financial report submission to finance office 3. Report of Audit Findings
			100 points	
FOCUS AREA	AWARD	CRITERIA	POINTS	EVIDENCE
INSTITUTIONAL STABILITY	Financial Sustainability Award for Agency : Academic based agency	1. Income Generation Activities	30 points	1. No. of proposals approved by relevant University authority on income generation 2. Financial Report
		2. Cost Savings Initiatives	30 points	1. List of Programme / Photos 2. Financial Report
		3. Awareness of Financial Sustainability Programme	10 points	1. List of Programme / Photos

		4. Effective Financial Management	30 points	<ol style="list-style-type: none"> 1. Evidence of effective budget management at KCDI / Minutes of KBM or departmental meetings 2. No. of Self-sustaining programme & financial report 3. % of Budget Utilization 4. Inclusion of risk factor in financial proposal 5. Report of Audit Finding
			100 points	

FOCUS AREA	AWARD	CRITERIA	POINTS	EVIDENCE
INSTITUTIONAL STABILITY	Financial Sustainability Award for Agency: Non Academic Agency	1. Income Generation Activities	30 points	<ol style="list-style-type: none"> 1. No. of proposals approved by relevant University authority on income generation 2. Financial Report
		2. Cost Savings Initiatives	30 points	<ol style="list-style-type: none"> 1. List of Programme / Photos 2. Financial Report
		3. Awareness of Financial Sustainability Programme	10 points	<ol style="list-style-type: none"> 1. List of Programme / Photos
		4. Effective Financial Management	30 points	<ol style="list-style-type: none"> 1. Evidence of effective budget management at KCDI / Minutes of departmental meetings 2. No. Self-sustaining programme & financial report 3. % of Budget Utilization

				4. Inclusion of risk factor in financial proposal 5. Report of Audit Findings
			100 points	