



BEST EDUCATOR AWARD CHECKLIST

Bil.	Item / Document	Please Tick (✓)	
		Nominee	Secretariat
1.	Nominee Details		
2.	One (1) Recent Passport Size Photo (Hardcopy or in JPEG Version Uploaded Into The Form).		
3.	Summary of Nominee Achievement In Teaching and Learning (Not Exceeding 500 Words).		
4.	Teaching Porfolio		
5.	Copy of Certificates and Documents related to information in the Teaching Portfolio		
6.	Declaration by the Nominee		
7.	Signature & Official Stamp of Dean/Director or Appointed Representative to Perform His / Her Acting for the Validation.		



MURABBI AWARD DETAILS OF NOMINEE

1. PERSONAL INFORMATION

NAME OF NOMINEE : _____
 IDENTIFICATION : _____
 (IC/PASSPORT)
 STAFF NO. : _____
 QUALIFICATION : _____
 (ACADEMIC AND / OR PROFESSIONAL)



PERIOD OF SERVICES AS ACADEMIC MEMBER IN IIUM: YEARS
 * At least **10 years cumulatively** in academic careers

DEPARTMENT (KCDI) : _____
 CURRENT ADDRESS : _____

OFFICE NO. : _____ EMAIL : _____
 MOBILE NO. : _____ WEBSITE : _____

3. TEACHING PORFOLIO

Teaching porfolio should include the following:

- A. Introduction of theory and philosophy in teaching and learning that shows the level of scholar of the nominee
 - Philosophy of teaching.
 - Integration of Insan Sejahtera values in the courses.
 - Write-up on the implementation of innovation and creativity in teaching and learning.
 - Details on the Courses taught:
 - List of courses that have been taught
 - Course framework and the number of students
 - Samples of teaching and learning materials (such as notes, teaching modules, digital learning materials, CDs, teaching aids, blogs, e-learning, etc).
 - Implementation of innovation and creativity in teaching and learning.
- B. Evidence of innovation and creativity implemented in teaching
- C. Effectiveness of teaching in improving the quality of learning
 - Results of students' achievement.
 - SFS report and/or other student feedback method
 - Samples of students' works
 - Testimonials/letters of appreciation from students, colleagues, etc.
- D. Evidence of the implementation of innovation and creativity in learning evaluation.
- E. Evidence on the improvement of teaching and learning through reflective practices and research.
- F. Knowledge and experience sharing in teaching and learning through conferences and publication.
- G. Supervision and coaching activity.
 - Description of the activities
 - Level of programmes (Bachelor, Masters and PhD (list of students' names)
 - Outcome of the activities.

Optional: Copies of the evidence (certificates/ documents) can be placed separately from the Teaching Porfolio.

Candidate will undergo Teaching Simulation and Interview- the details are in the section 3.52 in the guidelines.

DECLARATION BY THE NOMINEE

I acknowledge that all the information provided is true.

.....
Signature

Date:.....

VERIFICATION OF APPLICATION:

Part A: Validation of Nomination By Kulliyah / Centre / Institute

I hereby nominate this lecturer for the above category of award based on his/her outstanding achievement .

Official Stamp



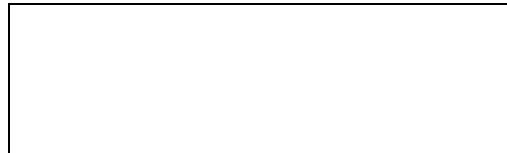
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**Signature of Dean / Director
Name:**

Date:

Part B: Validation of Nomination by Centre for Professional Development

I acknowledge receipt this nomination for the above category of award based on his/her outstanding achievement in the category.

Official Stamp



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**Signature of Director
Centre for Professional Development**

Date:

Application must be addressed and sent to:

**Director
Centre for Professional Development (CPD)**
Level 2, Kulliyah of Education,
International Islamic University Malaysia
Jalan Gombak, 53100 Kuala Lumpur
03-6421 4797/5912/5913/6232
Google Drive:
https://drive.google.com/drive/u/2/folders/1OO5IScs9HjqROAuDas9_PkqPuubWCYYP
Email: admin_cpd@iium.edu.my
(UP: Takrim 2021 Secretariat)

Submission deadline: 24th May 2021 (Monday) before 1.00pm.

The application must be through KCDI. Personal application will not be accepted
The secretariat reserve the right to reject incomplete application.
Submission later than the deadline will not be accepted.

