

INHART RESEARCH LABORATORY

Ref. No.	IH-OPE-F01G
Revision No.	0
Effective Date	26/09/2019
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Laboratory Booking Form (Thermocycler)

Booking No:
IH-LBF-

Applicant Information

Name: Staff/Matric No:
 Study level/ Position: Contact No:
 Dept./Company/Institute: Email address:

Booking Information

Booking Date (to be determined by Officer)

	From	To
Date		
Time		

Information on Equipment (fill if any identification number i.e. serial number etc.)

1	
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Method of Work/ Parameters**Description of Samples**

**Please attach reference method from journal/ articles (if applicable)*

No. of sample:
No. of run: single, duplicates, triplicates
Sample name:

Status: Please circle relevant column	Sample received	Sample NOT received
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Notes:

**All applications for booking must be reach the INHART Lab at least 3 days prior to the date requested.*

**Analysed samples must be collected by the customer within 3 days after receiving the result, if not, the samples will be disposed.*

I have read, understand and will abide the laboratory rules and safety regulations and shall be responsible on any equipment used and lab security during my presence.

Requested by :	Recommendation by (Supervisor/Lecturer):
Name :	Name :
Date :	Signature:
Signature	Stamp:

Remarks**For Office Use Only****Approved by (Science Officer)****Person in Charge (Lab Assistant)**

Name :
Signature :
Stamp :

Name :
Signature & stamp :
Date :

Sample run by:

Quote No.:
Memo No.: