



United Nations  
Educational, Scientific and  
Cultural Organization



UNESCO Chair on Future Studies:  
- Anticipation for Sustainability and  
Well-Being



AN INTERNATIONAL AWARD-WINNING INSTITUTION FOR SUSTAINABILITY



## COVID-19 GUIDELINES FOR IIUM 36<sup>TH</sup> CONVOCATION CEREMONY 2022

### 1. Introduction

These guidelines were developed to manage Covid-19 related risks for the IIUM 36<sup>th</sup> CONVOCATION CEREMONY 2022 to be held on 12<sup>th</sup> until 20<sup>th</sup> March 2022 at the IIUM Cultural Centre (ICC).

These guidelines are based on the requirements set out in the National Recovery Plan Phase 4 - 'SOP Majlis Sosial' updated on 22<sup>nd</sup> October 2021 as issued by the National Security Council.

### 2. Vaccine Declaration

Only individuals who have received a complete vaccination and have a digital vaccination card/certificate (digital certificate) in the MySejahtera application are allowed to enter the event space including the organizer/ staff/ employees/ waiter and event guests.

Individuals who have been fully vaccinated are individuals who have met the following criteria:

- For vaccine types that require two doses of injection such as Cormirnaty (Pfizer BioNTech COVID 19 AstraZeneca (Oxford AstraZeneca), CoronaVac Sinovac Spikevax Moderna, and Covilo Sinopharm the individual must have passed the 14th day from the date of injection of the second dose or
- For vaccines that require only one dose of injection such as COVID 19 Janssen (Johnson Johnson) and Convidecia CanSino, the individual must have passed the 28th day from the date of injection.

The event organizer must display the notice of acceptance of individuals who have completed the vaccine only at the entrance of the event.

The event organizer needs to provide staff to check the digital vaccination card/certificate at the event entrance.

### 3. COVID-19 Self-test and Status

All committee members involved with the event are required to undergo a COVID-19 self-test 72 hours prior to participating in the event to ensure they are free of COVID-19.

While guests and individuals attending the event are strongly encouraged to undergo a Covid-19 self-test 72 hours prior to participating in the event.

Those with the status of Person Under Investigation (PUI), Person Under Supervision (PUS), close contact of Covid-19 patients, symptomatic or confirmed positive for Covid-19 are not allowed to participate in this event.

#### **4. Guest Arrival Process**

Set and clearly mark the exit and entry routes of guests as well as the ceremony area especially at the exit and entry of the hall.

The organizer/ staff/ employee/ food operator must also undergo health screening and be asymptomatic.

While guests wait their turn at the screening counter, physical distancing of at least 1 meter must be observed.

Organizers and guests are required to wear a face mask.

The presence of guests shall be subject to 50% of the size or capacity of the area and physical distancing.

#### **5. Guest registration**

The event organizer must register guests using the MySejahtera app or record the name, phone number and time of attendance manually (if there is no internet coverage) as an attendance record.

All guests and graduates present must display their MySejahtera status at the registration counter.

#### **6. Venue of the Ceremony**

The organizer performs cleaning and disinfection according to MOH guidelines before and after the event/sessions throughout the outdoor and indoor areas, guest chairs and tables, gift tables (door gift tables), catering equipment, toilets, and any areas, surfaces, or tools/ items which is frequently touched.

To ensure that the venue has good ventilation and ventilation system based on the guidelines for ventilation and indoor air quality issued by the Department of Occupational Safety and Health (DOSH).

Arrangement between dining tables with a distance of 2 meters. Physical distancing of at least 1 meter for a chair at a table.

Any food preparation is either pack-food, served, dome setting, or buffet supervised by a waiter to scoop food onto the plates of guests/customers. Guests/customers are also encouraged to use disposable gloves to scoop food onto plates.

The waiter/ staff must wear a face mask when serving food.

Guests take positions as marked or set by the organizers.

Avoid close chat (close conversation).

Shaking hands or hugging activities are not allowed

Queue to take food in order in a 1-meter distancing position and reduce communication while taking prepared food.

Eat in a confinement position and do not congregate during meals.

Not crowded in the toilet or any space where the event is organized.

It is prohibited to gather or assemble outside the ceremony hall before or after the ceremony.

Leave the venue in an orderly and uncrowded manner.

## **7. Related Activities**

Photography sessions with physical confinement at a time and conducted by individuals designated by the organizer/ bride/ ceremony management.

Provision of staff to control the flow of guests during the photography session.

## **8. Conclusion**

Committee/ guests/ individuals involved with the event:

- practice physical distancing of 1 metre apart at all times;
- avoid the 3C (Crowded, Confined, and Closed conversation);
- practice the 3W (Wash hands, Wear mask and Warn);
- observe appropriate coughing and sneezing etiquette.
- wear mask at public areas.

All shall be subjected to action under the Prevention and Control of Infectious Disease Act 1988 (Act 342) for failure to declare, or false declaration of your health condition and/or contact tracing situation; or intentionally refuse to provide any relevant information as required by the university authority.

May Allah s.w.t. protect us all.

**ORGANISING COMMITTEE**  
**IIUM 36<sup>TH</sup> CONVOCATION CEREMONY 2022**  
**12<sup>TH</sup> – 20<sup>TH</sup> MARCH 2022**