**DATE OF RECEIVED:**

**OFFICE OF KNOWLEDGE FOR CHANGE AND ADVANCEMENT (KCA)**

**CHECKLIST FOR SUBMISSION OF ACADEMIC PROGRAMME – MQA 01 (OTHERS)**

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| NAME OF KULLIYYAH | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| NAME OF NEW PROGRAM | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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KINDLY TICK (**✓**) THE FOLLOWING DOCUMENTS:

**AREA 1: PROGRAMME DEVELOPMENT AND DELIVERY**

1.1 Statement of Educational Objectives of Academic Programme and Learning Outcomes

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| 1.1.1 |  | - |  |  | 1.1.4 | - |  |
| 1.1.2 |  | - |  |  | 1.1.5 | (a) |  |
| 1.1.3 | (a) | - |  |  |  | (b) |  |
| (b) | Table 1 |  |  |  |  |  |
| (c) | - |  |  |  |  |  |

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1.2 Programme Development: Process, Content, Structure and Teaching-Learning Methods

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| 1.2.1 | - |  |  | 1.2.4 | (a) | - |  |
| 1.2.2 | - |  |  |  | (b) | Table 2 |  |
| 1.2.3 | (a) |  |  |  | (c) | Appendix A |  |
|  | (b) |  |  | 1.2.5 |  | - |  |

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1.3 Programme Delivery

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| 1.3.1 | - |  |  | 1.3.4 | - |  |
| 1.3.2 | - |  |  | 1.3.5 | - |  |
| 1.3.3 | (a) |  |  |  |  |  |
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**AREA 2: ASSESSMENT OF STUDENT LEARNING**

2.1 Relationship between Assessment and Learning Outcomes

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| 2.1.1 | - |  |  | 2.1.2 | - |  |

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2.2 Assessment Methods

|  |  |  |  |  |  |  |  |  |
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| 2.2.1 | - |  |  |  |  |  |  |  |
| 2.2.2 | (a) |  | (b) |  | (c) |  | (d) |  |
| 2.2.3 | (a) |  | (b) |  | (c) |  | (d) |  | (e) |  |

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2.3 Management of Student Assessment

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| 2.3.1 | - |  |  | 2.3.3 | - |  |
| 2.3.2 | - |  |  | 2.3.4 | - |  |

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**AREA 3: STUDENT SELECTION AND SUPPORT SERVICES**

3.1 Student Selection

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| 3.1.1 | - |  |  | 3.1.3 | - |  |
| 3.1.2 | - |  |  |  |  |  |

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3.2 Articulation and Transfer

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| 3.2.1 | - |  |  | 3.2.2 | - |  |

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3.3 Student Support Services

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| 3.3.1 | - |  |  | 3.3.4 | - |  |
| 3.3.2 | - |  |  | 3.3.5 | - |  |
| 3.3.3 | - |  |  | 3.3.6 | - |  |

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3.4 Student Representation and Participation

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| 3.4.1 | - |  |  | 3.4.3 | (a) |  |
| 3.4.2 | - |  |  |  | (b) |  |
|  |  |  |  | 3.4.4 | - |  |

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3.5 Alumni

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| 3.5.1 | (a) |  | (b) |  |

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**AREA 4: ACADEMIC STAFF**

4.1 Recruitment and Management

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| 4.1.1 |  | - |  |  | 4.1.5 | - |  |
| 4.1.2 | (a) | - |  |  | 4.1.6 | - |  |
|  | (b) | - |  |  | 4.1.7 | - |  |
| 4.1.3 |  | - |  |  | 4.1.8 | - |  |
| 4.1.4 | (a) | Appendix B |  |  |  |  |  |
|  | (b) | CV |  |  |  |  |  |
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4.2 Service and Development

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| 4.2.1 | - |  |  | 4.2.4 | (a) |  |
| 4.2.2 | - |  |  |  | (b) |  |
| 4.2.3 | - |  |  | 4.2.5 | - |  |
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**AREA 5: EDUCATIONAL RESOURCES**

5.1 Physical Facilities

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| 5.1.1 | (a) | Appendix C |  | (b) |  | (c) |  | (d) |  | (e) |  |
| 5.1.2 |  | - |  |  |  |  |  |  |  |  |  |
| 5.1.3 |  | - |  |  |  |  |  |  |  |  |  |

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5.2 Research and Development

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| 5.2.1 | (a) |  | (b) |  |
| 5.2.2 | (a) |  | (b) |  |
| 5.2.3 | - |  |  |  |

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5.3 Financial Resources

|  |  |  |  |  |
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| 5.3.1 | - |  |  |  |
| 5.3.2 | - |  |  |  |
| 5.3.3 | (a) |  | (b) |  |

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**AREA 6: PROGRAMME MANAGEMENT**

6.1 Programme Management

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| 6.1.1 | (a) |  |  | 6.1.4 | - |  |
|  | (b) |  |  | 6.1.5 | - |  |
| 6.1.2 | - |  |  | 6.1.6 | - |  |
| 6.1.3 | (a) |  |  |  |  |  |
|  | (b) |  |  |  |  |  |

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6.2 Program Leadership

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| 6.2.1 | - |  | 6.2.2 | - |  | 6.2.3 | - |  |

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6.3 Administrative Staff

|  |  |  |  |  |  |  |  |  |
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| 6.3.1 | (a) |  | (b) |  | | (c) | Appendix D |  |
| 6.3.2 | - |  |  |  | |  |  |  |
| 6.3.3 | - |  |  | |

6.4 Academic Records

|  |  |  |  |  |  |  |  |  |
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| 6.4.1 | (a) |  | (b) |  |  | 6.4.3 | - |  |
| 6.4.2 | - |  |  |  |  | 6.4.4 | - |  |

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**AREA 7: PROGRAMME MONITORING, REVIEW AND CONTINUAL QUALITY IMPROVEMENT**

7.1 Mechanisms for Programme Monitoring, Review and Continual Quality Improvement

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| --- | --- | --- |
| 7.1.1 | - |  |
| 7.1.2 | - |  |
| 7.1.3 | (a) |  | (b) |  | (c) |  | (d) |  |
| 7.1.4 | - |  |
| 7.1.5 | - |  |
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| PART B | - |  | PART B | - |  |
| PART C | - |  | PART C | - |  |
| COURSE OUTLINE | - |  | COURSE OUTLINE | - |  |
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