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FURNITURE RENTAL

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1.0 OBJECTIVE

The purpose of this guidelines is to manage the cost of repairing/ replacement of the damages/ lost furniture rental

2.0 GUIDELINE ON RENTAL FURNITURE

2.1 All the nine (9) basic furnitures provided in student rooms are under rental/ leasing as follows:

- i. Mattress
- ii. Single Bed
- iii. Wardrobe
- iv. Study table
- v. Study chair
- vi. Mirror
- vii. Shoe rack
- viii. Bookshelf
- ix. Soft board

2.2 All the above items are maintained by the vendor/ supplier. Repairing or replacement for damaged/ broken items are to be borne by the vendor/ supplier except for items that are damaged/ broken due to vandalism by students.

2.3 The actual cost for the repairing or replacement works due to vandalism are to be borne by the students. The repairing or replacement cost is to be charged into the student account for easy monitoring.

2.4 The cost of repairing/ replacement is based on the price quoted by the vendor/ supplier. Appendix I is the cost that has been determined based on the current vendor price at the Mahallah which the furniture is under leasing.

3.0 REFERENCES

- 3.1 Furniture agreement between IIUM and respective vendors.
- 3.2 Facilities checklist report.
- 3.3 Room inspection report.

Appendix I

LIST OF FURNITURE (METAL) AND COST PER ITEM

No	Item	Unit Price
1	Mattress	RM250.00 - RM300.00
2	Single bed (metal)	RM400.00 - RM500.00
3	Wardrobe (metal)	RM650.00 - RM700.00
4	Study table	RM350.00 - RM400.00
5	Study chair	RM150.00 - RM200.00
6	Mirror	RM100.00 - RM150.00
7	Shoe rack (metal)	RM150.00 - RM200.00
8	Bookshelf	RM200.00 - RM250.00
9	Soft board	RM100.00 - RM150.00

Note: The above cost has been determined based on current vendor price at other Mahallah which the furniture is under leasing.