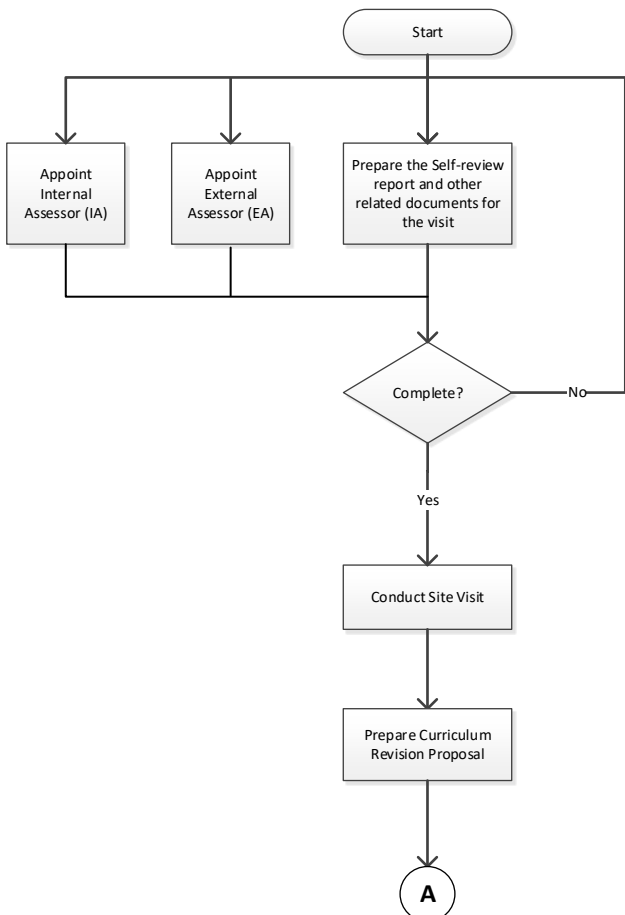


Responsibility

Curriculum Review Process Flow

Remarks

CoS

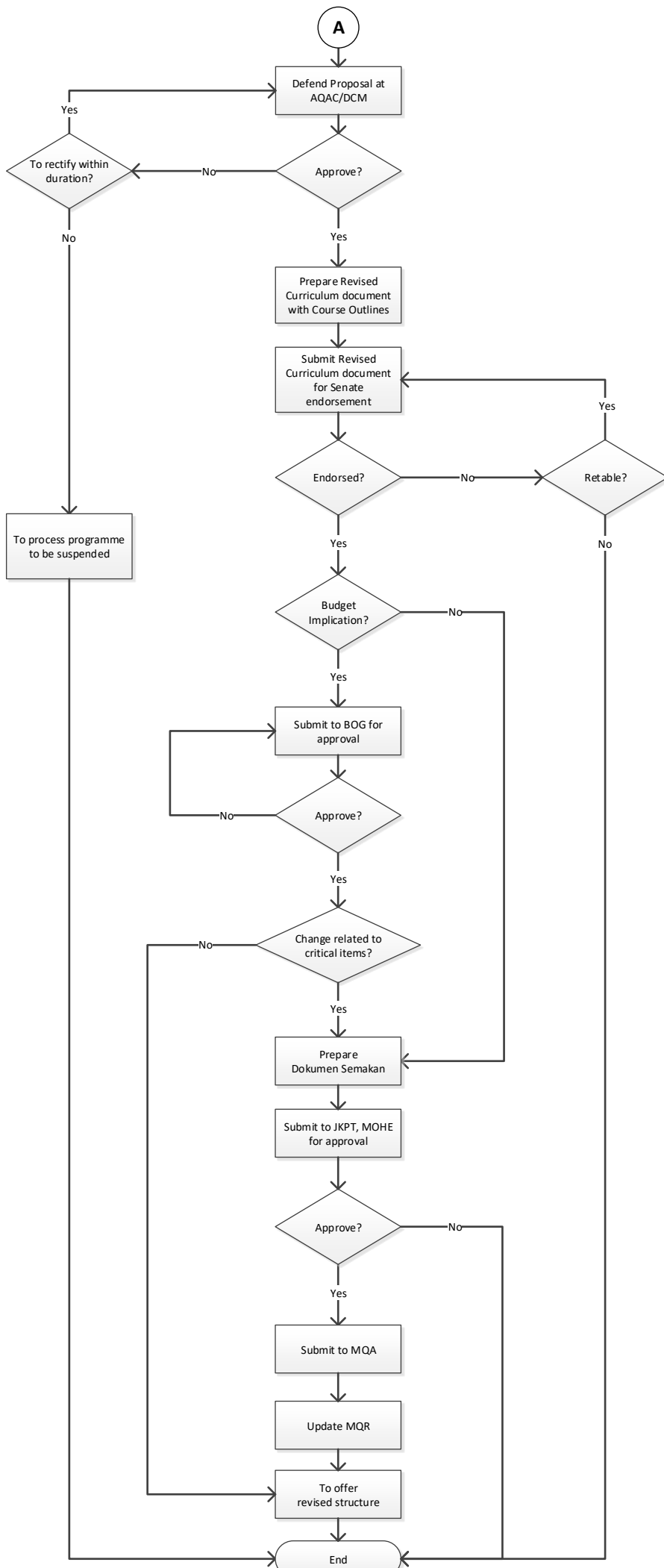


- CoS to initiate and Cos to notify KCA
- Appointment of IA And EA from the Relevant Authority
- Input for the Self-review Report should come from the Graduate Employability rate and at least one of the following:
 - Alumni
 - Industry
 - Benchmarking visit
 - BOS
 - previous IA and EA feedbacks
- CoS must submit copy of the Self-review Report to the IA, EA and KCA prior to the visit
- CoS to prepare for the Site Visit according to the **checklist**
- CoS to notify KCA on the site visit
- CoS to keep minutes of the meeting
- The document should not include course outline.
- The document should focus only on the plan of actions for the programme
 - Details of the elements that have been changed from the original curriculum.
 - Tables that compare the original and the revised curriculum.
 - Argument that the changes do not exceed 30% of the original, if such is the case.
 - Strategic planning
- CoS to use the Curriculum review template (.docx)

Responsibility

Remarks

CoS



- For programme which use the new course outline template (479th Senate Meeting) for the first time, a sample of course plan for every course should be included in the senate proposal
- To refer on Suspended Programme SOP
- KCA to review the proposal before CoS submitted to the secretariat
- The critical items are:
 - Total credit hour
 - Change in NEC
 - Change of Nomenclature
 - Changes in programme structure more than 30%

CoS

KCA

CoS

KCA

MQA

CoS