

Responsibility

Provisional Accreditation Process Flow (MQA-01)

Remarks

KCA

KCA

CoS

KCA

KCA

Assessor(s)

Assessor(s)

KCA

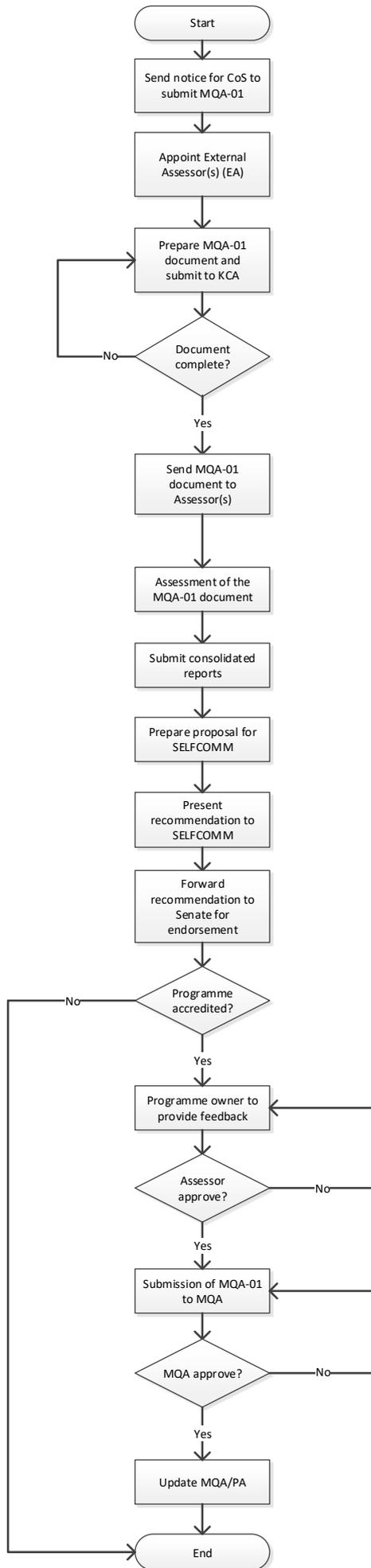
CoS

KCA

CoS

KCA

MQA



- Refer Establishment of New Academic Programme process flow

- IIUM MQA-01 template (.docx)

- KCA to process appointment letter(s)

- Send softcopy ONLY

- CoS send final draft softcopy ONLY unless hardcopy is required by the assessor
- KCA to email softcopy version to Assessor(s) no more than 5 working days
- Note:** For hardcopy request, to reach assessor(s) within 7 working days

- Assessor(s) is/are to complete evaluation within 1 month.
- Lead Assessor to set meeting with External Assessor(s)

- Provisional Accreditation Assessment Report (.doc)
- Assessor Accreditation Assessment Report (.xlsx)

- Including recommendation of accreditation status by 7 working days upon receiving the consolidated reports

- To be presented in the nearest SELFCOMM date

- CoS to complete two (2) documents:- "Programme Feedback on Assessment Report" (.docx) and the first two column of the "Feedback and Response on Special Conditions" (.docx) i.e. the Special Condition and the Feedback(s) from Programme Owner column within 2 weeks after Senate

Note: CoS is advised to submit proposal to BOG

Note: CoS continue for JKPT submission