

KENMS: FREQUENTLY ASKED QUESTIONS

Below is a list of frequently asked questions that we hope will help you with your application.

Q1: What are the postgraduate programmes offered at the Kulliyah of Economics and Management Sciences (KENMS)?

Doctor of Philosophy Degrees:

- Doctor for Philosophy (Accounting) - P_ACC
- Doctor for Philosophy (Economic) - P_ECO
- Doctor for Philosophy (Business Administration) - P_BA

Masters Degrees:

- Master of Economics - MEC
- Master of Science (Accounting) - MSACC
- Master of Science (Finance) - MSFIN
- Master of Science (Marketing) - MMKTG

Q2: How do I obtain more information on the programmes?

Please visit the Kulliyah of Economics and Management Sciences (KENMS) website for further information on the programme structure at <http://www.iium.edu.my/kenms> (under programmes).

Q3: What are the admission requirements?

- General Requirements for Masters programmes :
A relevant Bachelor's degree with good grades from an accredited institution of higher learning or any other certificates recognised to be equivalent to a Bachelor's degree and with relevant professional experience.
- General Requirements for Doctoral Programmes
 - i) A relevant Bachelor's degree with good grades from an accredited institution of higher learning or any other certificates recognised to be equivalent to a Bachelor's degree and with relevant professional experience AND;
 - ii) A relevant Master's degree with good grades from an accredited institution of higher learning.
 - iii) Research proposal in the identified area.

(All academic qualifications must be recognised by the Senate of the University)

Q4: Do I need working experience to apply for postgraduate programmes?

Working experience is desirable, especially for those with minimum academic achievements. However, it is not required.

If you have working experience in the industry, please indicate on the application form and please provide official documents from your employer.

Q5: Can I apply before obtaining my final grades?

Yes. Please attach all certified copies of the grades you have achieved so far, however, your application will only be processed upon submission of your results with graduation status.

GRADING SYSTEM :

Please ensure that your academic transcript contains the grading system used to enable us to evaluate your academic qualifications.

In the event that the mode of your previous degree is by research only, please provide a certification letter from the university indicating that the mode of the programme is by research and hence no Cumulative Grade Point Average (CGPA) or percentage or categories of passes is applicable in the full academic transcript.

Q6: Do I need to submit a translated version of my academic certificates?

Yes. To ensure prompt evaluation of your application form, please submit certified copies of your academic credentials. If your certificates are in a language other than English and Bahasa Malaysia, an English version translated by a certified translator is required.

Q7: Do I need to submit two referee reports?

Yes. You need to submit reports from two (2) academic referees, however not necessarily from your former lecturers. The referees could be your employer or any person who can attest to your ability to further your studies.

Q8: Is there an application fee?

- Yes. There is a non-refundable application processing fee and the amount is as follows:
Internationa and permanant resident applicants: USD 100
Malaysian citizen applicants: RM100
- Payment should be in the form of money order/bank draft/postal order/ online banking payable to the IIUM Operating Account 1407-000000-4716.
(Cash or personal cheques are not accepted and please do not use 'Cash Deposit Machine' as the university is unable to trace to your application)
- Application without the processing fee will not be processed/enternatined.

Q9: When are the application deadlines?

The application is open throughout the year, however, the student will be enrolled in the next available semester.

Q10: How can I apply?

- You need to apply online at <http://www.iium.edu.my/centre/cps/application-online>
- You will need to scan and upload your degree certificate, transcript, research proposal and other supporting documents that have been specified online.
- You should also upload your English Language Test result.
- Any inquiry related to admission, please send an e-mail to:
International Admission: insan@iium.edu.my
Local Admission: pgadmissions@iium.edu.my

Q11: How soon can I expect to hear from the university?

The process is centrally managed by the University's Centre for Postgraduate Studies office and International Student Admission (INSAN). If you need additional information after submitting your application, it is best to contact Centre for Postgraduate Studies for local admission and International Student Admission (INSAN) for international admission. Please send an e-mail to:

- International Admission: insan@iium.edu.my
- Local Admission: pgadmissions@iium.edu.my

You can check the status of your application online at <http://www.iium.edu.my/centre/cps/application-online>

Kindly plan for your admission date. For your information, normal semester intake is at the beginning of February and September. Please apply early.

Q12: If I am accepted, how do I get the offer letter with the relevant documents?

If the status of your application is accepted, please print online at <http://www.iium.edu.my/centre/cps/application-online>

Q13: What are the language entry requirements?

The language entry requirements are as follows:

Applicant must produce satisfactory proof of proficiency in the English Language. The English language proficiency requirement is as follows:

- The Test of English as Foreign Language (TOEFL) with a minimum score of 550 OR
- The International English Language Testing Services (IELTS) with a score of 6.0 OR
- The IUM-administered English Placement Test (EPT) with a minimum score 6.0.

Q14: Does the University offer any language support?

- Students may enrol into any of the English language-related courses offered at the University prior to the commencement of the postgraduate programme. These programmes are run by the Centre for Languages and Pre-University Academic Development (CELPAD). Check the relevant website at <http://www.iium.edu.my/celpad>.

- **Applicants are strongly advised to fulfil the English language requirement prior to enrolment.** An applicant will not be able to proceed with the programme without meeting the minimum requirement.
- Websites for TOEFL and IELTS (<http://www.britishcouncil.org> and <http://www.ielts.org>)
- Exemption: Is given only to those who have undertaken regular programmes of studies and graduated from universities that use English as the medium of instruction in English-speaking countries or who have graduated from the IUM in a programme with English as the medium of instruction.

Q15: If I want to apply for a PhD programme of study, do I need to provide a research proposal along with my application form?

Yes. A research proposal is essential for Ph.D admission. An application will not be processed without the research proposal. Please prepare a proposal outlining the area of study, problem statement, objectives and proposed methodology.

Q16: How do I prepare a research proposal?

Please take note that research proposal written in English should be an original piece of research and therefore an applicant should demonstrate very specifically the significance and the contribution of the research. Applicants should avoid broad and vague descriptions of the research areas. Estimated 5 to 10 pages (font type: 12 new times roman).

Q17: What are the research areas of the Kulliyah of Economics and Management Sciences?

The identified research areas are as follows:

- **Doctor of Philosophy (Economics) and Master in Economics**
 - ✓ Trade and Development
 - ✓ Industrial Economics
 - ✓ Finance
 - ✓ Financial Economics
 - ✓ Islamic Economics and Finance
- **Doctor of Philosophy (Accounting) and Master in Science (Accounting)**
 - ✓ Accounting and Governance for Islamic Institutions
 - ✓ Tax Compliance and Tax Administration
 - ✓ Social and Environmental Accounting
 - ✓ Islamic Auditing
 - ✓ Accounting for Intellectual Capital
 - ✓ Financial Reporting and Corporate Governance
 - ✓ Public Sector Accounting
 - ✓ Accounting Education
 - ✓ Risk Reporting and Management in Islamic Banks
 - ✓ Management Control and Performance Measurement

- **Doctor of Philosophy (Business Administration) – research area in Finance and Master in Science (Finance)**
 - ✓ Islamic Banking and Finance
 - ✓ Applied Finance
 - ✓ General Finance

- **Doctor of Philosophy (Business Administration)**
 - ✓ Marketing
 - ✓ Management
 - ✓ Human Resource
 - ✓ Organizational Behaviour
 - ✓ Entrepreneurship

- **Master of Science (Marketing)**
 - ✓ Marketing

Q18: What is the duration of studies?

For Ph.D programme :

Status	Minimum	Normal (Graduate on Time)	Maximum
Full-time	2 academic years	3 academic years	6 academic years
Part-time	3 academic years	6 academic years	8 academic years

For Master programme :

Status	Minimum	Normal (Graduate on Time)	Maximum
Full-time	1 ½ academic years	2 academic years	3 academic years
Part-time	2 academic years	4 academic years	5 academic years

Q19: What is the academic work load for full-time and part-time students?

Status of Study	Semester	Total credit hours	
		Maximum	Minimum
Full-time	Normal Semester	16 credit hours or 5 courses	9 credit hours or 3 courses
Part-time	Normal Semester	9 credit hours or 3 courses	3 credit hours or 1 course
Fulltime master students are advised to take 4 courses per semester to ensure that they could graduate within the normal study period.			

Q20: What is the medium of instruction for all programmes?

All programmes will be conducted in English.

Q21: For the Ph.D programme, is there any course to be taken before I can embark on my thesis and what is the passing mark?

Yes, there are four (4) courses. You are required to take the four (4) courses and obtained a CGPA of 3.00 and above. These four (4) courses are to be completed within the first year of the programme. A candidate must pass all the required courses, a title defense (TiDE) - only for Doctor of Philosophy (Economics) and obtained a CGPA of 3.00 and above before proceeding with the thesis.

Q22: When are classes conducted?

All postgraduate classes are conducted on weekdays (Monday to Friday) from 6:00 pm to 9:00 pm.

Q23: Where are the classes conducted?

All classes are conducted at :

Kulliyah of Economics and Management Sciences
International Islamic University, Kuala Lumpur Campus
Jalan Gombak
53100 Kuala Lumpur

Q24: Is it possible to do the coursework online?

Currently, we do not offer any online courses.

Q25: What is the grading system at the International Islamic University Malaysia?

% Score	Grade	Q.P.E.	Description	Remarks
85-100	A	4.00	Excellent	Passed
80-84	A-	3.67	Extremely Good	Passed
75-79	B+	3.33	Very Good	Passed
70-74	B	3.00	Good	Passed

Cumulative Grade Point Average (CGPA) for graduation must be 3.00 and above.

Q26: Why I have been assigned pre-requisite courses and what is the passing mark?

Students joining KENMS come from different backgrounds are required to have a strong foundation of the subject matter before proceeding to the master/Ph.D programme. The number of pre-requisite courses will be determined based on the academic background of the applicants.

The passing marks are at least 70% marks as stated in the Postgraduate Grading System.

Q27: How much are the tuition fees and other related costs?

Tuition fees for Malaysian students are different from international students. Interested students are advised to consider costs of accommodation, study materials and other living expenses prior to applying. Please check the IUM Finance Division website for information pertaining to tuition fees <http://www.iium.edu.my/division/finance-division> (click Student matters)

Q28: Is financial support available from the university?

For information related to financial support, please check the University's Finance Division website at <http://www.iium.edu.my/division/finance-division> (click Student matters)

Q29: May I defer my entry until the next academic session?

Yes. However, please contact the Centre for Postgraduate Studies for further details and confirmation.

Q30: What types of assistance are available for international students?

For information related to international students, kindly contact the Office of International Affairs and please check the website at <http://www.iium.edu.my/office/office-of-international-affairs>

Q31: For international students: How to obtain visa approval letter (VAL) before coming to Malaysia?

Please refer to the documents attached with your offer letter and also please check with the Office of International Affairs website at <http://www.iium.edu.my/office/office-of-international-affairs>

Q32: What accommodation facilities does the University offer?

Please refer to Residential and Services Department website at <http://www.iium.edu.my/division/residential-and-services-department>

Q33: What are other available facilities?

Facilities available at the main campus:

- i) The main library - Website <http://www.iium.edu.my/division/lib>
- ii) The University's Health Centre - <http://www.iium.edu.my/office/office-of-the-health-and-wellness-centre>
- iii) Sports complexes available in the university for male and female students - <http://www.iium.edu.my/division/stadd>