



CENTRE FOR ARTS AND CULTURAL SUSTAINABLE DEVELOPMENT (CITRA)  
IIUM CULTURAL CENTRE  
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA  
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## CHANGES OF PROGRAMME

Reference No. (SP/SPM) : \_\_\_\_\_  
Name of Programme : \_\_\_\_\_  
Organiser/K/C/D/I/O : \_\_\_\_\_

| Particulars              | Approved | New |
|--------------------------|----------|-----|
| Change of Date           |          |     |
| Change of venue          |          |     |
| Change(s) of Speaker (s) | i        | i   |
|                          | ii       | ii  |
| Others                   |          |     |

Reason (s) : \_\_\_\_\_

**Requested by:**

**Checked by:**

**Approved by:**

\_\_\_\_\_  
Program Manager  
Name:  
Date:

\_\_\_\_\_  
Officer in-Charge  
Name:  
Date:

\_\_\_\_\_  
Director  
Name:  
Date:

### Note

1. Please provide the profile of the new speaker(s) and a copy of approval letter for reference.
2. Any changes to the programme should be within **30 days** from approved date of the programme ONLY.