



**APPLICATION FORM FOR ENTERING DEPARTMENT
KULLIYAH OF ECONOMICS AND MANAGEMENT SCIENCES**

Semester : _____

1. Please read and follow the instructions carefully.
2. All information must be provided.
3. Incomplete forms will NOT be processed.

CRITERIA FOR ENTERING DEPARTMENTAL PROGRAMS

1. Students **MUST** have **COMPLETED** and **PASSED** the following **8 core** courses:

1	ECON 1140	Statistical Methods
2	ECON 1150	Business Mathematics
3	ECON 1510	Principles of Microeconomics
4	ECON 1610	Principles of Macroeconomics
5	MGT 2010	Principles & Practice of Management
6	ACC 1101	Financial Accounting & Reporting 1
7	ACC 1511	Management Accounting Fundamentals
8	ISF 1101	Foundation of Islamic Finance

Minimum Requirement for:

2. **Bachelor of Accounting:**
A grade of B (or Q.P.E. of 3.00) for ACC 1101 & ACC 1511 (in the first attempt) and CGPA of not less than 2.5.
3. **Bachelor of Business Administration:**
An average grade of B- (or Q.P.E. of 2.67) for MGT 2010, ISF 1101 & ECON 1140; and CGPA of not less than 2.0 (in good standing).
4. **Bachelor of Economics:**
A grade of B (or Q.P.E. of 3.00) for ECON 1510 & ECON 1610; and CGPA of not less than 2.5.
5. **Bachelor of Islamic Finance**
A grade of B (or Q.P.E. of 3.00) for ACC 1101 & ISF 1101 (in the first attempt) and CGPA of not less than 2.5.
6. Every student is free to apply for a program based on his/her own preference.
7. Students will be allowed to join a program, subject to the Kulliyah's approval and the **availability of seats**.
8. Students who do not fulfill the requirements for entering the department of their first choice will be assigned the department of their second or third choice, which the Kulliyah deems is best suited for the students.

SECTION A – STUDENT INFORMATION

1. Name :	7. Postal / Mailing address (Hostel/College/Etc.):
2. Matric No. :	
3. Year/Level :	
4. Tel/Hp No. :	
5. E-mail :	

SECTION B - LIST OF COMMON COURSES

NOTE: Please attach ALL copies of the previous examination results OR Partial Transcript from A&R and current confirmation slip.

NO.	CODE	COURSE TITLE	GRADES	ACADEMIC YEAR
1	ECON 1150	BUSINESS MATHEMATICS		
2	ECON 1510	PRIN. OF MICROECONOMICS		
3	ECON 1610	PRIN. OF MACROECONOMICS		
4	ECON 1140	STATISTICAL METHODS		
5	MGT 2010	PRIN. & PRACTICE OF MANAGEMENT		
6	ACC 1101	FINANCIAL ACCOUNTING & REPORTING 1		
7	ACC 1511	MANAGEMENT ACCOUNTING FUNDAMENTALS		
8	ISF 1101	FOUNDATION OF ISLAMIC FINANCE		
Important: For courses that have been exempted, please <u>state the grades</u> and attach the <u>approval letter</u> .				CGPA

SECTION C – DEPARTMENTAL PREFERENCE

1. Please state the program according to your order of preference (BACC / BBA / BECS / BScIF).

Q.P.E : Quality Point Equivalent

1ST CHOICE :

2ND CHOICE :

3RD CHOICE :

% Score	Grade	Q.P.E.
80-100	A	4.00
75-79	A-	3.67
70-74	B+	3.33
65-69	B	3.00
60-64	B-	2.67
55-59	C+	2.33
50-54	C	2.00
45-49	D	1.67
40-44	D-	1.33
35-39	E	1.00
0-34	F	0.00

2. Please state the Q.P.E. for each of the courses below and compute the average Q.P.E.

PROGRAM	Q.P.E.			AVERAGE Q.P.E:
BBA	<u>ECON 1140</u>	<u>ISF 1101</u>	<u>MGT 2010</u>	[Q.P.E. (ECON 1140) + Q.P.E. (ISF 1101) + Q.P.E. (MGT 2010)] ÷ 3
BACC	<u>ACC 1101</u>	<u>ACC 1511</u>		[Q.P.E. (ACC 1101) + Q.P.E. (ACC 1511)] ÷ 2
BECS	<u>ECON 1510</u>	<u>ECON 1610</u>		[Q.P.E. (ECON 1510) + Q.P.E. (ECON 1610)] ÷ 2
BScIF	<u>ACC 1101</u>	<u>ISF 1101</u>		[Q.P.E. (ACC 1101) + Q.P.E. (ISF 1101)] ÷ 2

Note: Kindly fill up the Q.P.E. only **NOT** the grades

Student's Signature: _____

Date: _____