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## BOOKING OF MEETING ROOM (GALLERY)

Name : .....  
Staff/Matric no. : ..... Email: .....  
K/C/D/I/O : .....  
Contact no. : (HP).....(Office).....  
Name of Event : .....  
Organizer : .....  
Date of Event : .....  
Time of Event : .....  
Name of VIP/VVIP : .....

Applicant's Signature:

Approval by the K/C/D/I/O approving Authority:

.....

.....

Name :

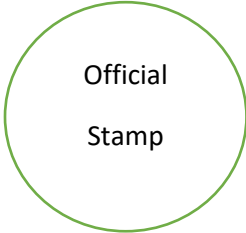
Name :

Date :

Date :

**FOR OFFICE USE ONLY**

I hereby APPROVE / DISAPPROVE this application.



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Remarks :

Name :

Date :