



**OFFICE OF THE DEPUTY RECTOR  
(STUDENT DEVELOPMENT AND COMMUNITY ENGAGEMENT)**

**PROPOSED AWARDS FOR IIUM TAKRIM 2021**

Referring to the made by the Secretariat of IIUM Takrim 2021 dated 29<sup>th</sup> December 2020, the office would like to propose a list of awards for the selection committee’s consideration. The list of awards are as follows :

**1.0 STUDENT AFFAIRS AND DEVELOPMENT DIVISION (STADD)**

- **Best Student Association Award**

General requirement :

- a) Open to all association
- b) Student association include :
  - Mahallah-Based Society
  - Kulliyah-Based Society
  - Interest-Based Society

\*Exclude Student Union

Duration: 1<sup>st</sup> Sept 2019 – 31<sup>st</sup> August 2020

**Marking Form**

Award Category	Best Student Association Award
Name of President	
Matric No	
Contact No	

List of Two best programmes

No	Name of Programmes
Prog 1 (Main)	
Prog 2	

Level of Programme (two best programmes)

No	Level	Scale	Mark		
			Prog 1	Prog 2	Total
1	International	5			
2	National	4			
3	State	3			
4	University	2			
5	Mahallah/Club	1			
<b>Grand Total</b>					<b>/10</b>

Involvement (Main programme)

No	Type	Scale	Mark
1	Organizer	10	
2	Join	8	
3	Invitational	6	
<b>Grand Total</b>			<b>/10</b>

Number of Participant (Main programme)

No	Number of Participant	Scale	Mark
1	≥ 200 Participants	5	
2	151 - 200 Participants	4	
3	100 - 150 Participants	3	
4	51 - 99 Participants	2	
5	1 - 50 Participants	1	
<b>Grand Total</b>			<b>/5</b>

Collaboration with Agency (main programme)

No	Level	Scale	Mark
1	Ministry	10	
2	Government Agency	8	
3	NGO	6	
<b>Grand Total</b>			<b>/10</b>

Sponsorship (main programme)

No	Amount	Scale	Mark
1	> RM3000	10	
2	RM2001 - RM3000	8	
3	RM1000 - RM2000	6	
4	RM1 - RM1000	4	
<b>Grand Total</b>			<b>/10</b>

Income Generated/ Fund Raising (main programme)

No	Amount	Scale	Mark
1	> RM2000	5	
2	RM1501 - RM2000	4	
3	RM1001 - RM1500	3	
4	RM500 - RM1000	2	
5	RM1 - RM500	1	
<b>Grand Total</b>			<b>/5</b>

Submission of Proposal (main programme)

No	Level	International	National	University/ Club/MRC	Total Mark
	Period				
1	≥ 6 Month Weeks before Programme	15	N/A	N/A	
2	4 - 5 Month before Programme	12	N/A	N/A	
3	2 - 3 Month before Programme	9	N/A	N/A	
4	< 2 Month Weeks before Programme	6	N/A	N/A	
5	≥ 3 Months before Programme	N/A	15	N/A	

6	2 Months before Programme	N/A	12	N/A	
7	1 Months before Programme	N/A	9	N/A	
8	< 1 Months before Programme	N/A	6	N/A	
9	≥ 3 Weeks before Programme	N/A	N/A	15	
10	2 Weeks before Programme	N/A	N/A	12	
11	1 Weeks before Programme	N/A	N/A	9	
12	< 1 Weeks before Programme	N/A	N/A	6	
				<b>Grand Total</b>	<b>/15</b>

#### Submission of Report (main programme)

No	Period	Scale		Mark	
		Financial	Programme		
1	< 2 Weeks after Programme	7.5	7.5		
2	3 - 4 Weeks after Programme	6	6		
3	5 - 6 Weeks after Programme	4	4		
4	> 6 Weeks after Programme	2	2		
5	Not Submitted	0	0		
				<b>Grand Total</b>	<b>/15</b>

#### Sustainability of Programme

Programmes	SDG and Description	Scale		Mark
Programme 1 (Main Programme)	List of SDG: 1. 2. 3.	1 SDG with description 1 marks (max = 3 marks)		
	List of follow-up dates: 1. 2.	1 point each (max = 2 marks)		
	Impact to Community	International	5	
	National	4		
	State	3		

		University	2	
		Mahallah/Club	1	
Programme 2	List of SDG: 1. 2. 3.	1 SDG with description 1 marks (max = 3 marks)		
	List of follow-up dates: 1. 2.	1 point each (max = 2 marks)		
	Impact to Community	International	5	
		National	4	
		State	3	
University		2		
	Mahallah/Club	1		
<b>Grand Total</b>		<b>/ 20</b>		

#### Summary of marks

No	Aspect	Mark	Total
1	Level of Programme	/10	<b>/100</b>
2	Involvement	/10	
3	Number of Participant	/5	
4	Collaboration Agency	/10	
5	Sponsorship	/10	
6	Income Generated	/5	
7	Submission of Proposal	/15	
8	Submission of Report	/15	
9	Sustainability of Programmes	/ 20	

- **Insan Sejahtera Award**

Award Category	Insan Sejahtera Award
Name of Candidate	
Matric No	
Contact No	

**A. Involvement of Candidate**

A. Position Held and Level of Involvement (two best programmes)

No	Level	Int'l	National	State	District	Univ.	Mark		
							Prog 1	Prog 2	Total
1	Programme Manager/ President	20	18	16	14	12			
2	Assist. Programme Manager/ Vice President	18	16	14	12	10			
3	Secretary	16	14	12	10	8			
4	Treasurer	14	12	10	8	6			
5	Head Committee/ Head Bureau	12	10	8	6	4			
<b>Total Marks</b>									<b>/40</b>

B. Award/Recognition received from an Organization (Choose one highest recognition)

No	Award/Recognition	Scale	Mark
1	International	10	
2	National	9	
3	State	8	
4	District	7	
5	University	6	
<b>Total Marks</b>			<b>/10</b>

C. Involvement of Participant

No	Level of Achievement	Involvement of Participants			Mark
		$\leq 100$	101- 499	$\geq 500$	
1	International	6	8	10	
2	National	4	6	8	
3	State	2	4	6	
4	District/University	1	2	4	
<b>Grand Total</b>					<b>/10</b>

iv. Number of collaborations with agency

No	Level of Achievement	Number of collaborations			Mark
		$\leq 2$	3	$\geq 4$	
1	International	6	8	10	
2	National	4	6	8	
3	State	2	4	6	
4	District/University	1	2	4	
<b>Grand Total</b>					<b>/10</b>

**B. Academic Achievement** (for Medicine and Dentistry candidate please provide academic report from the Dean of the Kulliyyah)

CGPA	Merit
3.67 – 4.00	5
3.33 – 3.66	4
3.00 – 3.32	3

<b>Grand Total</b>	<b>/5</b>
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**C. Added Values**

No	Added values	Achievement			Mark
		Moderate	Good	Excellent	
1	Award/Highest achievement	3	4	5	
2	Involvement in any other activity besides the current society/Club/Forum	3	4	5	
3	Adoption of New norm elements	3	4	5	
<b>Grand Total</b>					<b>/15</b>

**D. Sustainability Programme**

No.	Name of programme	SDG and Description	Marks
<b>Grand Total</b>			<b>/15</b>

(\*1 SDG =1 Mark, max=15 marks only)



## Summary of Marks

No	Aspect	Mark	Total
<b>A</b>	<b>Involvement of Candidate</b>		<b>/100</b>
	i. Position Held and Level of Involvement	/40	
	ii. Recognition Received from an Organization	/10	
	iii. Involvement the Target Group and Collaboration	/10	
	iv. Number of collaboration with agency	/10	
<b>B</b>	<b>Academic Achievement</b>	/5	
<b>C</b>	<b>Added values</b>	/10	
<b>D</b>	<b>No. of Sustainability Programme</b>	/15	

## 2.0 SPORTS DEVELOPMENT CENTRE (SDC)

### 1.0 Sportsman and Sportswoman Award

- 1.1 Awarded to individual athlete man and woman.
- 1.2 Represented IIUM in the respective sports in the year preceding the event and won medal; according to the level of tournament.
- 1.3 Actively involved in sports activities/ programmes in IIUM in the year preceding the event either as participants or organizer.
- 1.4 Possess good personality and high quality of leadership.
- 1.5 He / she must not convict any disciplinary offences.

### 2.0 Best Team (Men and Women) Award

- 2.1 Awarded to men and women staff team.
- 2.2 Represented IIUM in the respective sports in the year preceding the event and won medal; according to the level of tournament.
- 2.3 Participated in any of the prestigious championship at international/national level (e.g International Open/National Open/State League etc).
- 2.4 Good disciplinary team record and a role model team for IIUM staff-athletes.
- 2.5 Consistency performance throughout the year.

## 3.0 CENTRE FOR COMMUNITY ENGAGEMENT AND SERVICES (CENSERVE)

### ● IIUM Community Engagement Award

#### Basic Guidelines :

- i. Impact of the programmes upon the target community and university
  - Target community
    - Number of participants
    - SDG's involved in the projects / programmes
    - Opportunity for continuous development
  - University
    - Recognition from countries, ministry, collaborators, target community and NGO;s
- ii. Number of programmes conducted at national and international level.
- iii. Degree of staff participation and management in the organization that include :
  - Active in financial sourcing (sponsorship, grant, incentives)
  - Actively involved in the organization
  - In site (participation at the programme)

#### **4.0 DISABILITY SERVICES UNIT (DSU)**

- **IIUM Sejahtera Inclusivity Award**

This award aims to recognize staff who have made contributions and shows empathy towards disabled persons and inspire others with an exemplary character.

1. Criteria of Award:

- Exemplary personal traits (conforms to the core values as outlined in the IIUM Code of Ethics)
- Has contributed/participated in Disability Inclusivity activity/project
- Has no disciplinary record
- Has served the University for at least five (5) years
- Has been confirmed in service

3. KCDIO will nominate the candidate for the award

#### **5.0 OFFICE OF THE DEPUTY RECTOR (STUDENT DEVELOPMENT AND COMMUNITY ENGAGEMENT)**

- **MAHA Award** (Refer to the attachment)

It is hoped that the proposed list of awards will get consideration from the selection committees.

#### **ADMINISTRATION**

#### **ODRSDCE**

15<sup>th</sup> January 2021

