

Name of the Award

Alumni Engagement Award (Kulliyah Level)

Objectives:

1. To motivate and enhance Kulliyah to establish meaningful relationship with alumni.
2. To encourage Kulliyah to proactively engage the alumni for teaching and learning
3. To provide platform for Alumni to contribute back to Kulliyah and University.
4. To help Alumni Relations Division to strengthen the data and records related to Alumni engagement and activities.
5. To appreciate Kulliyahs' effort in engaging with Alumni.

Criteria:

1. Alumni engagement in teaching and learning.
2. Alumni engagement towards income generation.
3. Alumni engagement in supporting Kulliyah SDG flagship project.
4. Alumni engagement in supporting students' activities.
5. Percentage of updated Alumni database shared with ARD.

Awards

1. Certificate
2. Medal
3. Trophy

Award Evaluation Criteria

Criteria for Alumni Engagement Award (Kulliyyah Level)

The submission should be supported by documentation such as **photos, invitation letter/email, business card, lists of attendees, promotion poster, Social media postings and etc.**

Criteria	Weightage	
Alumni engagement in teaching and learning.	40%	
Alumni engagement towards income generation.	5%	
Alumni engagement in supporting kulliyyah SDG flagship project.	5%	
Alumni engagement in supporting students' activities.	30%	
Percentage of updated Alumni database shared with ARD.	20%	
Total	100%	

Criteria for Alumni Engagement Award (Non Academic)

The submission should be supported by documentation such as **photos, invitation letter/email, business card, lists of attendees, promotion poster, Social media postings and etc.**

Criteria	Weightage	
Alumni engagement in teaching and learning.	40%	
Alumni engagement towards income generation.	5%	
Alumni engagement in supporting kulliyah SDG flagship project.	5%	
Alumni engagement in supporting students' activities.	30%	
Percentage of updated Alumni database shared with ARD.	20%	
Total	100%	

Alumni Engagement Award

Name of the Kulliyah :

Total Score :

Reviewer :

Date :

Criteria	Weightage (%)	Outstanding (%)	More than Expected (%)	Expected (%)	Score (%)	Comment
Alumni engagement in teaching and learning	40	31-40	11-30	0-10		
Alumni engagement towards income generation	5	4-5	2-3	0-1		
Alumni engagement in supporting kulliyah SDG flagship project	5	4-5	2-3	0-1		
Alumni engagement in supporting students' activities	30	25-30	11-24	0-10		
Percentage of updated Alumni database shared with ARD.	20	16-20	6-15	0-5		
Total Score						

Form and Format to Prepare Report for Alumni Engagement Award.

*Note:

- i) Not limited to the format, any additional information is welcome
- ii) To fill in for each program

A. Alumni Engagement in Teaching and Learning.

1. Name of Program
2. Date
3. Details of alumni involved
4. Level
5. No. of participant
6. Supporting documents

B. Alumni Engagement Towards Income Generation.

1. Date
2. Details of alumni involved
3. Amounts
4. Supporting documents

C. Alumni Engagement in Supporting Kulliyah SDG Flagship Project.

1. Name of the Project
2. Date
3. Details of alumni involved
4. The kind of support given
5. Supporting documents

D. Alumni Engagement in Supporting Students' Activities.

1. Name of the Program
2. Date
3. Details of alumni involved
4. Supporting documents

E. Percentage of Updated Alumni Database Shared with ARD.

1. Details of alumni
2. Supporting documents