

**ACADEMIC MANAGEMENT AND ADMISSION DIVISION STAFF
MCO/CMCO FOR COVID-19, 2021**

RESPONSIBLE		PERSON IN-CHARGE	EMAIL ADDRESS
1. 2.	Malaysian Undergraduate Admission Appeal for admission into Foundation programme (irayu)	Jamilah Saidin Jasman Mohd Nor Mohd Saifulbahri bin Mohd Hed	sjamilah@iium.edu.my jasman@iium.edu.my saifulbahrihed@iium.edu.my
1. 2.	Application via online admission Double Degree	Robita Khalid Aishah Bibi Ali Muhamad Sani Ismail	} ugint_admissions@iium.edu.my
1. 2. 3. 4.	Verification of graduated student Change Biodata Customers complaints Request for copy of Offer Letter	Rafidah Chee Ros Mokhtar Ahmad	rafidah@iium.edu.my mokhtar@iium.edu.my
1.	Matters related to academic	Nuraqmar Az Amirudin	} amad@iium.edu.my
1.	Application for Withdrawal from university	Noraini Zakaria	
1.	Transcript/Scroll end Equivalent Letter	Nor Ezam Rashid	
1. 2. 3.	Change of programme Certified True Copy of academic document and scholarship Certification letter / Expected to graduate letter / English as a medium Instruction Letter <i>(could be self-printed and downloaded on student Portal (imaalum))</i>	Nor Aishah Fadzil	
1.	Technical issues regarding academic system (eg. Registration, imaalum etc)	Nur Fazira Alaluddin	nurfazira@iium.edu.my
1.	General inquiry	Norasnida Mohd Nordin	amad@iium.edu.my

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